



## **-The JFKL Grant Program-**

### **GUIDELINES**

#### **1. OUTLINE:**

The Japan Foundation Kuala Lumpur (JFKL) offers grant to cover partial expenses for implementing *intellectual activities* and *cultural events* that fall into the categories of The Japan Foundation programs. The grant is awarded to projects, which can further promote understanding of Japan in **social sciences and humanities** or **cultural** field.

##### (1) Objectives:

- a. To deepen understanding of Japan in other countries and to maintain good relationship between Japan and other countries;
- b. To promote better mutual understanding and to encourage intellectual contribution to solve problems related to international issues;
- c. To promote mutual understanding through introduction of Japanese culture and arts overseas, as well as contribute to creation and development of culture and arts.

##### (2) Eligibility:

- a. Recognized academic institutions (at university level or above) and non-profit research institutes.
- b. Libraries, archives, museums, registered NGOs and NPOs.
- c. Arts/Culture-related registered organizations.
- d. Applicants must be based in Malaysia, Singapore or Brunei only.

##### (3) Amount of Grant:

The amount is not more than RM14, 000 (fourteen thousand ringgit) to cover specific items only. Projects must be based on cost sharing.

##### (4) Grant Coverage:

- Honorarium, travel expenses, transportation, accommodation and per diem allowances, purchase of research materials, production of proceedings and reports, rental fees for venue and equipment.

##### (5) Application's Procedures:

- a. Interested applicants are required to send a simple proposal (1-2 pages) about project. The proposal should include details such as title, objectives, outline and expected outcomes of the project. It can be submitted by mail, e-mail, or visiting JFKL office (by appointment).
- b. The proposal will be screened and applicants will be contacted for further consultation. Proposal that fulfils the requirements as stated in this guideline are eligible for the JFKL Grant Program application and applicants will be provided with an *Application Form*.
- c. JFKL, upon receiving the completed *Application Form* with supporting documents, will do screening process. Final result will be announced approximately one month after receiving the completed *Application Form*.

- d. Applicants should obtain permit for events that require special permission from the local authorities.

(6) **Deadline**

Application for the JFKL Grant Program is opened throughout the year. However, proposal has to be submitted to JFKL at least **two months** before the commencement date of the project.

2. **CATEGORIES:**

(1) **Japan-related Cultural and Arts Activities**

To provide applicants with financial assistance in organizing non-profit projects on culture and arts with objectives: (a) To promote a deeper understanding of Japan by introducing Japanese culture and arts through exhibitions, visual arts, performing arts, publication and audio-visual. (b) To contribute to the creation and development of culture and arts in this region, with higher priorities for international collaborative and long term projects.

(2) **Japan-related Intellectual Exchange Projects**

To cover partial expenses for implementing international intellectual exchange projects such as international conferences, seminars or workshop on topics below.

a. **Universal emphasis**

- \* Projects that increase mutual understanding and tolerance for diversity;
- \* Projects that contribute to the development of an equitable and open society, to the solution of global problems or to the solution of common problems Japan shares with the world.

b. **Regional emphasis**

- \* Projects that address common problems in Asia and Oceania requiring international cooperation;
- \* Projects contributing to fostering mutual understanding and trust in the region with people with diversified sense of values.

(3) **Research/Conference/Seminar for Japanese Studies**

To provide limited support for joint-research, conferences, seminars, workshops and intensive course projects related to Japan as well as comparative research and global projects.

*Notes: The programs and conditions of application may change without prior notice.*

**For further details, please contact us at:**

**The Japan Foundation, Kuala Lumpur (JFKL)**

**18<sup>th</sup> Floor, Northpoint, Block B, Mid Valley City, No. 1, Medan Syed Putra, 59200 Kuala Lumpur**

**Tel: 03-2284 6228 Fax: 03-2287 5859 E-mail: [jfcc@ifkl.org.my](mailto:jfcc@ifkl.org.my) Website: [www.ifkl.org.my](http://www.ifkl.org.my)**