

**Fiscal Year 2015**  
**(April 1, 2015 to March 31, 2016)**

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**THE JAPAN FOUNDATION**

# PROGRAM GUIDELINES

**Download the Application Form**

**<http://www.jpf.go.jp/e/program/list.html>**



**JAPAN FOUNDATION**

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### About the Japan Foundation

The Japan Foundation is Japan's only institution dedicated to carrying out comprehensive international cultural exchange programs throughout the world.

With the objective of deepening mutual understanding between the people of Japan and other countries/regions, our various activities and information services create opportunities for people-to-people interactions.

URL : <http://www.jpf.go.jp/e/index.html>

# 1. About the Applicable Programs and the Program Guidelines

The Japan Foundation conducts programs in the three major areas of Arts and Cultural Exchange, Japanese-Language Education Overseas, Japanese Studies and Intellectual Exchange, as well as Strengthening Cultural Exchange in Asia. There are applicable programs in each of these areas, and support is provided for activities conducted by individuals and organizations that are involved in international exchange.

The Japan Foundation Program Guidelines for Fiscal Year 2015 (April 1, 2015 to March 31, 2016) introduces the applicable programs offered by the Japan Foundation to individuals or organizations that are planning to implement international exchange projects mainly in fiscal year 2015 (April 1, 2015 to March 31, 2016). This booklet has been designed to help these individuals and organizations locate programs that match the projects that they are planning for.

If you find in the Program Guidelines a program that matches the project that you or your organization are planning, please obtain the respective application instructions and application forms. Complete the forms and submit your application to the specified office. The Japan Foundation screens the applications and provides support to successful applicants.

## I. Arts and Cultural Exchange

The Japan Foundation carries out programs to introduce various aspects of Japanese culture and arts, and to contribute to international society through the arts. The programs aim to foster the general public's interest in Japan and to promote the understanding of Japan abroad. The areas of programs include projects for mutual exchanges between Japan and foreign countries, international co-production, and people-to-people exchanges.

## II. Japanese-Language Education Overseas

To build the foundation for promoting the understanding of Japan as well as mutual understanding between the people of Japan and people from the rest of the world, the Japan Foundation implements programs including the development and distribution of Japanese-language teaching materials and methods, and the Japanese-Language Proficiency Test (JLPT). In addition, the Japan Foundation dispatches Japanese language specialists to build networks for fostering local teachers and operating model Japanese-language courses, to support activities to promote the Japanese language that are implemented by local Japanese-language educational institutions, and to provide training programs in Japan for Japanese-language teachers and learners.

### Areas Covered by the Japan Foundation's Programs and Activities

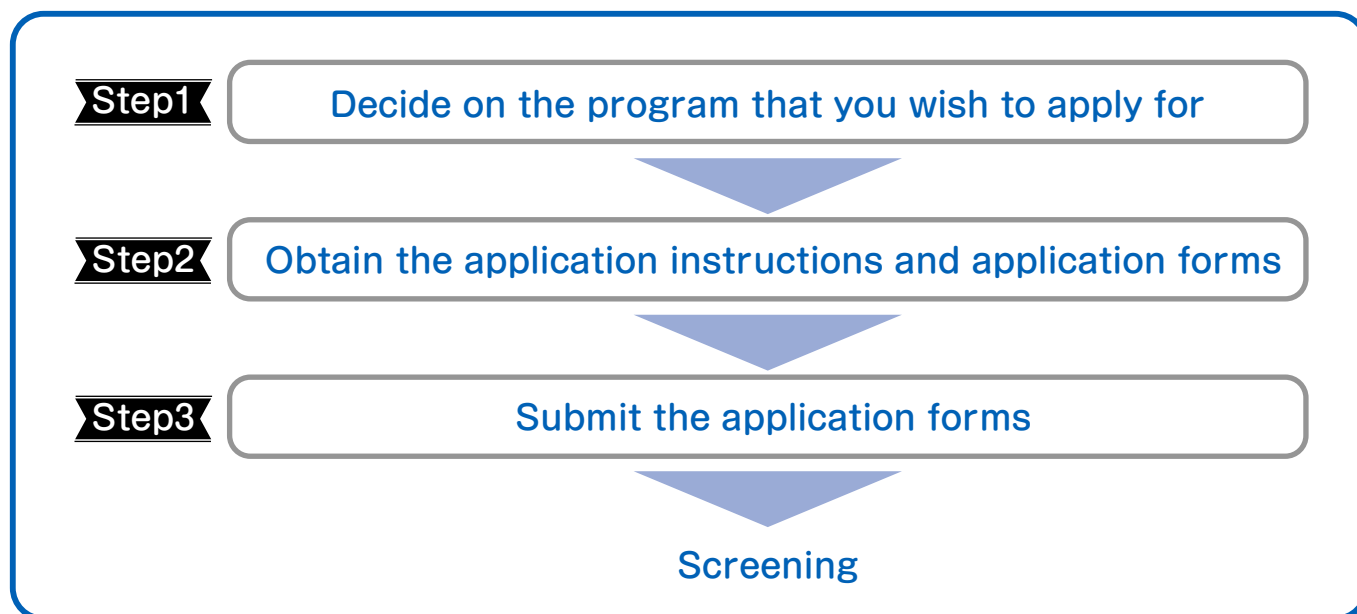
## IV. Strengthening Cultural Exchange in Asia

The Japan Foundation Asia Center connects the people of Asia, expands networks, and co-creates Asian cultures with the goal of fostering awareness of empathy and coexistence amongst the residents of Asia through such concepts as "Communicate", "Connect and Share", "Collaborate", "Create". To that end, it implements projects in diverse areas such as arts and culture, sports, Japanese-language education and academic exchange.

## III. Japanese Studies and Intellectual Exchange

Aiming at the efficient promotion of Japanese Studies overseas and intellectual exchange between Japan and the rest of the world, the Japan Foundation offers support to Japanese Studies institutions overseas, people-to-people exchange projects for intellectuals, as well as fellowship grants and network support for Japanese studies scholars overseas. The Japan Foundation also organizes collaborative research and dialogue programs, and develops human resources, in order to contribute to solving the problems that are common to Japan and the world. The Japan Foundation Center for Global Partnership has also been established as the division that is primarily responsible for intellectual exchange in the United States.

## 2. Application Procedures



### Step1 Decide on the program that you wish to apply for

Refer to the list of applicable programs for fiscal year 2015 (p. 6–7) and identify the program that matches the project that you or your organization are planning. Please refer to the explanation about each program (p. 8–34) to obtain detailed information on the necessary criteria and application procedures for the program that you have selected. In addition, number of grants is a reference and may differ for fiscal year 2015.

The areas and countries that are eligible for the Japan Foundation programs are provided in the List of Applicable Areas and Countries in the Japan Foundation Programs for Fiscal Year 2015 (p. 39). As there are programs that are applicable only for projects related to some areas and countries, please read the explanation about each program carefully to find out if your area or country is eligible.

### Step2 Obtain the application instructions and application forms

Once you have decided on the program that you wish to apply for, download the application instructions and application forms from the website. The application instructions for each program provides detailed information that could not be included in this booklet due to space limitations. Hence, if you are considering applying for a particular program, please read the instructions carefully before submitting your application. If you wish to obtain a hard copy of the application instructions and application forms, please inquire with the submission offices listed in the next section.

**Download the application instructions and application forms:**  
<http://www.jpf.go.jp/e/program/list.html>

### Step3 Submit the application forms

#### (1) Where to submit the application forms

After completing the necessary sections in the application forms, please submit the forms, together with any attachments, to the following offices.

- (a) When submitting applications in Japan: Applications should be submitted to the respective sections in charge at the Japanese Foundation's domestic offices (refer to p. 35 for a list of the domestic offices).
- (b) When submitting applications from the country with the local Japan Foundation office: In principle, applications should be submitted to the local Japan Foundation office (refer to p. 36–38 for a list of the overseas offices). However, depending on a country or a program, the nearest Embassy or Consulate-General of Japan may accept applications.
- (c) When submitting applications from the country with no local Japan Foundation office: Applications should be submitted to the nearest Embassy or Consulate-General of Japan.

Please refer to the program details (p. 9–10) to find out where to submit applications for the Performing Arts Japan program.

## (2) Points to note in submitting an application

- (a) If you are applying for a program from overseas, please check with the specified submission office via telephone or e-mail on where to submit your application and your eligibility for the program before submitting your application.
- (b) If you wish to receive a notification of receipt of your application, please enclose a reply card (with stamps affixed) that is blank on one side. Please write the reply-to address on the card beforehand. A notification of receipt will be sent to you using this card.
- (c) We do not accept applications via e-mail or fax.

## (3) Other points to note

- (a) Exchange projects with Taiwan

The Japan Foundation cooperates with the Interchange Association, Japan, on exchange projects with Taiwan. The Japan Foundation will not provide support to a project if it is eligible for programs of the Interchange Association, Japan ([http://www.koryu.or.jp/tokyo/ez3\\_contents.nsf/07](http://www.koryu.or.jp/tokyo/ez3_contents.nsf/07)). For further information about Taiwan projects, please read the application instructions for the respective program, and contact the section in charge at Japan Foundation domestic offices or the Interchange Association, Japan, Taipei office (p. 38) where necessary.

## [Screening]

### (1) Selection policy

Screening is carried out from the following perspectives across the board for all programs.

- Need for the Japan Foundation to provide support/implement the project
- Feasibility and effectiveness of the project
- Validity of the proposed budget

For other selection policies that are applicable to each individual program, please refer to the respective program instructions.

### (2) Projects related to commemorative events

Applications related to the commemorative cultural events will be given higher priority in the screening process. Applicants should specify the relevance of their projects to commemorative events (if any) in the application form. Applicable commemorative events are scheduled to be listed on the Japan Foundation's website (<http://www.jpf.go.jp/e/about/outline/area>).

\* Please refer to the Japan Foundation's website for examples of projects that have been accepted in past years.

<http://www.jpf.go.jp/e/program/list.html>

## 3. Eligibility

Please check the following items before applying for an applicable program.

- One or more of the following, (a) to (c), are not applicable to you or your organization.
  - (a) Japanese government (including national institutions), local public organizations (including public universities, public junior high schools, public high schools, and other public institutions), government-affiliated organizations, incorporated administrative agencies, local incorporated administrative agencies, national university corporations (including public junior high schools and public high schools)
  - (b) Governments of other countries (including administrative agencies such as ministries and agencies, but excluding research and educational institutions), foreign diplomatic missions in Japan
  - (c) International organizations (intergovernmental organizations that the Japanese government contributes to)
- (In the case of an organization) The organization is not a for-profit organization.
- (In the case of an overseas organization) The organization has a bank account for receiving grants, or is able to set up a bank account before the grant payment period.
- The receipt of a grant or other form of subsidies from the Japan Foundation is not in violation of any laws or regulations in the applicant's country.
- The project is not for the advancement of specific political or religious views.
- The project is not a for-profit project.

## 4. Points to Be Noted

### (1) Disclosure of information about the project

If the project is selected, information relating to the name of the applicant, name of the project, and overview of the project will be disclosed in the *Kokusai Koryu Kikin Jigyo Jisseki* (Detailed Annual Report of the Japan Foundation Activities), the Annual Report, on the Japan Foundation's website, and in other public relations materials.

When a request for information based on the "Law Concerning the Disclosure of Information Held by Independent Administrative Institutions, Etc." (Law No. 140 of 2001) is received by the Japan Foundation, materials such as submitted application forms will be disclosed (unless stipulated by the same law as not to be disclosed).

### (2) Protection of personal information

The Japan Foundation handles personal information appropriately and in accordance with the "Law Concerning Access to Personal Information Held by Independent Administrative Institutions" (Act No. 59 of 2003) Details of the Japan Foundation's personal information protection policy can be reviewed at the following website: <http://www.jpff.go.jp/e/privacy>

Personal information provided in the application forms, such as a grantee's name, affiliation, and project overview, is used in procedures such as screening, project implementation, and ex-post evaluation. It is also carried in the Detailed Annual Report of The Japan Foundation Activities, the Annual Report, on the Japan Foundation website, and in other public relations materials. Personal information is also used for purposes such as the compilation of statistics. For details regarding the use of personal information in each program, please refer to the application instructions for each program.

## 5. Frequently Asked Questions (FAQ)

### [Single Organization Applying for Multiple Projects]

Q: If an organization plans to stage multiple projects within a single fiscal year and applies to Japan Foundation programs for each one, is it possible that all the applications will be accepted?

A: The Japan Foundation carries out screening for each project individually based on its contents. In some cases, multiple project applications are accepted from one organization.

### [Applying While Receiving Other Grants or Donations]

Q: When applying for a grant from the Japan Foundation, can I also apply for and receive a grant or donation from another organization(s) for the same project?

A: Yes, you can. However, certain conditions apply for receiving grants or donations from other organization(s) or corporation(s).

- (a) The grant coverage of the Japan Foundation does not overlap with any part of the same project expense(s) that are covered by other funding sources.
- (b) If you are applying to the Grant Program for Dispatching Artists and Cultural Specialists, please note that the Japan Foundation will not give grants to projects that receive financial support from the Agency for Cultural Affairs or other incorporated administrative agencies. Projects that receive sponsorships from corporations, or grants and subsidies supporting organizations in the private sector or local public organizations, are eligible to apply for and receive grants from the Japan Foundation.
- (c) In the case of a grant application related to Korea, it is not permitted to receive grants from both the Japan-Korea Cultural Foundation (under the People-to-people Exchange Grant Program) and the Japan Foundation for the same project.

### [Receiving Grants on an Ongoing Basis]

Q: Is an organization or individual that has received a grant in the past eligible to apply again?

A: Yes. However, the following restrictions apply.

- (a) Please note that applicants will have to wait a set number of years before being able to apply again for a fellowship for individuals or a Japanese-language training program.
- (b) In principle, grants will not be provided to individuals or organizations that have received support as part of the same program for three consecutive fiscal years (fiscal 2012—fiscal 2014) for a fourth consecutive fiscal year, unless the Japan Foundation assesses that there is strong justification for the continuation of the program. This measure has been put in place to prevent the immobilization of beneficiaries, as well as to create opportunities for more individuals and organizations to obtain support. While it is possible to apply for support for the same program for the fourth consecutive year, please note that low priority is typically given to such programs.

**[One Project, One Program Principle]**

Q: Is it possible to apply for multiple programs for a single project? By doing so, is it possible for one project to receive support from more than one Japan Foundation program?

A: No. If applicants are unsure which program to apply for, please consult with the Communication Center (+81-3-5369-6075) before drawing up the application forms. The Communication Center will provide guidance on the most suitable program to apply for.

## 6. List of Programs

### I Arts and Cultural Exchange

- Japan Individuals and Organizations
  - **Grant program for Dispatching Artists and Cultural Specialists** → 8  
This program provides financial support to artists and Japanese culture specialists who participate in cultural events overseas.
  - **Performing Arts Japan** → 9~10  
This program provides financial support to arts organizations, theaters, and other organizations in North America and Europe for the introduction/co-production of Japanese stage productions.
- Overseas Organizations
  - **Exhibitions Abroad Support Program** → 11  
This program provides financial support to museum and art institutions overseas for the organization of Japan-related exhibitions.
  - **Support Program for Translation and Publication on Japan** → 11~12  
This program provides financial support to foreign publishers for translating and/or publishing Japanese books.

### II Japanese-Language Education Overseas

- Japan Organizations
  - **Japanese-Language Native Teacher's Salary Support** → 13  
This program provides grants for dispatching teachers whose native language is Japanese to Japanese-language institutions in South Asia.
  - **Overseas Internship Program of Japanese-language Education** → 14  
This program provides students who study Japanese-language education in Japan with internship opportunities at Japanese-language institutions overseas.
- Japan Individuals
  - **Japanese-Language Education Assistants Program (J-LEAP)** → 14~15  
This program dispatches young Japanese-language teachers (teaching assistants) to educational institutions, such as junior high schools in the United States.
- Overseas Organizations
  - **Grant Program for Japanese-Language Education Activities** → 15~16  
This program provides grants for the activity expenses incurred by Japanese-language institutions in countries and regions that cannot readily access direct support from JF overseas offices.
  - **Training Program for Foreign Teachers of the Japanese-Language (Advanced/Long-Term/Short-Term/Japanese descendants)** → 16~22  
This program provides training opportunities for foreign Japanese language teachers in Japan (Saitama Prefecture).
- Overseas Individuals
  - **Graduate Program in Japanese Language and Culture (Master's Course)** → 22~23  
This program provides teachers of Japanese-language working abroad and government officials who have experience in teaching Japanese-language abroad, with an opportunity to obtain a Master's degree in Japan.
  - **Program for Specialists in Cultural and Academic Fields** → 23~25  
This program provides training opportunities for foreign researchers and other specialists in Japan (Osaka).



### III Japanese Studies Overseas and Intellectual Exchange

- Japan Organizations —● **Grant Program for International Exchange by Youth and Community Leaders** → 26  
This program provides grants toward international dialogues and exchange activities implemented by Japanese NPOs and youth organizations, etc.
- Japan and Overseas Organizations —● **Grant Program for Intellectual Exchange Conferences** → 27~28  
This program provides grants toward international conferences and other dialogue activities on global issues and/or strengthening the ties between Japan and other countries.
- Overseas Individuals —● **Japan Foundation Japanese Studies Fellowship Program** → 28~29  
This program provides foreign Japanese Studies scholars with opportunities to conduct research in Japan.

### The Japan Foundation Center for Global Partnership (for U.S.)

- Japan Individuals —● **Japan Outreach Initiative (JOI)** → 29  
This program dispatches Japanese coordinators who are responsible for grassroots exchanges to the southern and midwestern regions of the United States.
- Japan and Overseas Organizations —● **CGP Grant Program** → 30  
This program provides grants for the actual expenses incurred by Japanese and U.S. organizations for the implementation of intellectual and grassroots exchanges.

### IV Strengthening Cultural Exchange in Asia

- Japan Individuals —● **“NIHONGO Partners” Program** → 31  
This program dispatches “NIHONGO Partners” to secondary educational institutions mainly in ASEAN countries in order to support the local Japanese language teachers.
- Japan Organizations —● **Grant Program for Enhancing People-to-People Exchanges** → 31~32  
This program provides grants for actual expenses incurred by Japanese organizations for the implementation of people-to-people exchange activities.
- Japan and Overseas Organizations —● **Grant Program for Promotion of Cultural Collaboration** → 32~33  
This program provides grants for expenses incurred by Japanese/ASEAN organizations that are involved in collaborative projects.
- Japan and Overseas Individuals —● **The Asia Center Fellowship Program** → 33  
This program provides fellowship opportunities to Japanese/ASEAN specialists that are involved in collaborative projects or research activities.

### V Other

- Use of the Name of the Japan Foundation as a Supporter** → 34  
This program allows for the use of the name of the Japan Foundation as a supporter in cultural events in Japan and overseas.
- Designated Donations Program** → 34  
This program provides tax incentives for donations to international cultural exchange projects.

# Arts and Cultural Exchange

Contact Details: Planning and Coordination Section, Arts and Culture Dept.  
Tel: 03-5369-6026 Q\_planning\_coordination@jpf.go.jp

## 1 Grant Program for Dispatching Artists and Cultural Specialists

Application Form: **Q-DACS**  
Section in Charge: **Arts and Culture Department**

**This program is designed to support artists and Japanese culture specialists who participate in cultural events (e.g., performing arts, demonstrations, lectures and workshops) overseas with the aim of introducing Japanese arts and culture or of contributing to international society through arts and cultural projects.**

### Eligibility

Applicants must be either

- (1) Groups or individuals in arts and cultural fields who are based in Japan and have received invitations to cultural events overseas;
- (2) Organizations and agencies that arrange and produce the projects described above.

### Eligible Projects

Projects should commence on or after April 1, 2015, and must be either:

- (1) Performing arts (e.g., drama, music, dance, folk arts, etc.);
- (2) Lectures, workshops and demonstrations related to Japanese culture, including sports.
  - \* Projects that are given grants from other governmental organizations, government-affiliated corporations, or independent administrative institutions of Japan cannot receive grants from this program.
  - \* For Exhibitions, please see p. 11 for the "Exhibitions Abroad Support Program."
  - \* For intellectual exchange projects (e.g., international conferences, symposia, seminars, and workshops, etc.) that tackle commonly shared issues regionally and globally, and that deepen mutual understanding and establish closer relationships between Japan and other countries, please see p. 27-28 for the "Grant Program for Intellectual Exchange Conferences."
  - \* For projects such as international dialogue and exchange activities conducted by Japanese youth and student organizations, or local groups and non-profit organizations that run community based social activities, please see p. 26 for the "Grant Program for International Exchange by Youth and Community Leaders."

### Grant Coverage

Part of the following expenses:

- (1) International transportation costs: Part of the actual amount of the economy class discount airfare (or ship/train fare);
- (2) Freight costs: Part of the actual amount of the airfreight/sea freight.

### Number of Grants (Reference)

96 out of 213 applications (for 1st Round of FY 2014)

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with outside specialists.
- (3) The following projects will be given a relatively higher evaluation:
  - a. Projects touring more than one country and city efficiently;
  - b. Projects including a number of cultural events such as performing arts, demonstrations, lectures and workshops;
  - c. Projects participating in international festivals or commemorative cultural events (see p. 3) ;
  - d. Projects promoting exchanges in countries and regions with few opportunities for cultural exchanges with Japan;
  - e. Projects including cooperation through cultural programs towards post-disaster/conflict restoration; and
  - f. Projects which will be actively publicized or informed to the public.
- (4) The following projects will be given lower priority:
  - a. Projects of applicants who have received grants from the Japan Foundation in the same fiscal year;
  - b. Projects whose effect is restricted to exchanges between specific groups/individuals;
  - c. Projects focused on activities other than arts and cultural projects such as sightseeing or research activities;
  - d. Projects that are primarily part of friendship and goodwill activities between specific organizations such as sister cities, schools or institutions;
  - e. Projects given by hobby groups or associations of such; and
  - f. Projects with poorly-balanced budget estimates, such as plans in which the local sponsor is responsible for very little of the cost and the applicant bears an extremely high proportion of the cost itself.

**Application Deadlines**

1st Round: December 1, 2014 (for projects which take place between April 1, 2015, and March 31, 2016)

\*Details on the 2nd Round (including whether it is implemented or not) will be announced on the Japan Foundation website by October 31, 2015.

**Notification of Results**

1st Round: April 2015

\*Please note that a payment of the grant for projects which commence in April 2015 may be remitted after the project's completion.

**2 Performing Arts Japan ("PAJ") for North America**

Application Form: **QH-PAJ NA**  
 Section in Charge: **Americas Section of the Arts and Culture Department**  
 Acceptance of Application Forms: **the Japan Foundation, New York/Toronto**

**This program is designed to provide financial assistance for performances or co-productions in North America that aim to introduce Japanese performing arts to local audiences.**

**The primary objectives of PAJ for North America are:**

- (1) To promote opportunities for North American non-profit arts presenters to introduce Japanese performing arts to a broad audience while utilizing local networks;**
- (2) To increase access to Japanese performing arts in the U.S. and Canada, especially outside major metropolitan areas;**
- (3) To promote understanding of Japanese performing arts by providing educational programs for artists and audiences in each touring location; and**
- (4) To support collaborative projects between American/Canadian and Japanese performing artists.**

**Eligible Countries**

Canada and U.S.A.

**Grant Coverage**

Part of the following expenses:

- (1) Travel costs (international economy-class air fare; travel expenses within North America; accommodation costs and per diems)
- (2) Performance fee for performers
- (3) Other costs (rehearsal costs, freight, insurance premiums, performance hall costs, translation costs, educational material preparation costs, etc.)

**Number of Grants (Reference)**

5 out of 11 (Touring)/5 out of 16 (collaboration) for FY 2014

**Selection Policy**

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with outside specialists.
- (3) The following projects will be given a relatively higher evaluation:
  - a. For both Touring and Collaboration grants
    - \*Projects that involve Japanese artists based in Japan
    - \*Projects related to major international festivals
    - \*Projects that include cooperative frameworks through performing arts towards post-disaster/conflict restoration
  - b. For Touring grants only
    - \*Projects created through past PAJ collaboration grants
    - \*Projects that will tour to such locations as the South, Midwest, Mountain States, Alaska, and Canada, where there is little exposure to the Japanese performing arts

**Application Deadline**

October 27, 2014

\*For detailed information, please contact the Japan Foundation, New York, or the Japan Foundation, Toronto.

## 3 Performing Arts Japan ("PAJ") for Europe

Section in Charge: **Europe, Middle East and Africa Section of the Arts and Culture Department**  
 Application Form: **QU-PAJ E**  
 Acceptance of Application Forms: **See the table below**

This program is designed to provide financial assistance for performances or co-productions in European countries that aim to introduce Japanese performing arts to local audiences.

The primary objectives of PAJ for Europe are:

- (1) To promote opportunities for European non-profit art presenters to introduce Japanese performing arts to a broad audience while utilizing local networks;
- (2) To increase access to Japanese performing arts in Europe, especially outside major metropolitan cities;
- (3) To promote understanding of Japanese performing arts by providing educational programs for artists and audiences in each touring location; and
- (4) To support collaborative projects between European and Japanese performing artists.

### Eligible Countries

See the table below.

### Grant Coverage

Part of the following expenses:

- (1) Expenses for invited Japanese artists/professionals: International transportation costs (discounted economy class fares); travel expenses within Europe; lodging and per diems; freight
- (2) Translation and interpretation costs

### Number of Grants (Reference)

7 out of 16 (Touring)/5 out of 16 (collaborate) for FY 2014

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with outside specialists.
- (3) The following projects will be given a relatively higher evaluation:
  - a. for both Touring and Collaboration grants
    - \*Projects that involve Japanese artists based in Japan;
    - \*Projects implemented in countries which are expected to expand the PAJ Europe network in terms of Touring and Collaboration, besides countries such as France, the UK, Germany and Italy;
    - \*Projects which are of high quality or that aim to introduce the latest trends in Japanese performing arts;
    - \*Projects related to important international festivals or major diplomatic anniversary events;
    - \*Projects that aim to provide a constructive framework towards common global issues such as post-disaster/conflict restoration or environmental protection through arts and culture;
  - b. for Touring grants only
    - \*Projects created through past PAJ collaboration grants
    - \*Projects which will tour at least two European countries

### Application Deadline

October 30, 2014

\*For detailed information, please contact the Japan Foundation overseas office assigned to your country (see the table below).

Overseas offices	Countries covered
The Japan Foundation, London (PAJ Europe office)	Denmark, Finland, Iceland, Ireland, Norway, Sweden, U.K., Estonia, Latvia, Lithuania,
The Japan Cultural Institute in Paris	Andorra, Belgium, France, Luxembourg, Monaco
The Japan Cultural Institute in Rome	Cyprus, Greece, Italy, Malta, San Marino, Vatican, Albania
The Japan Cultural Institute in Cologne	Austria, Germany, Liechtenstein, Netherlands, Switzerland
The Japan Foundation, Budapest	Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Hungary, Kosovo, Former Yugoslav Republic of Macedonia, Moldova, Montenegro, Poland, Romania, Serbia, Slovakia, Slovenia
The Japan Foundation, Madrid	Portugal, Spain

## 4 Exhibitions Abroad Support Program

Application Form: **Q-EAS**  
Section in Charge: **Arts and Culture Department**

**This program is designed to support museums and art institutions overseas that organize exhibitions introducing Japanese art and culture to audiences overseas. In addition, this program is designed to support overseas international exhibitions such as biennials/triennials introducing Japanese artists and their works.**

### Eligibility

Overseas museums and art institutions (i.e., located outside of Japan)

\*If the exhibition travels to more than one venue, the host institution should consolidate the grant requests and only one application should be submitted for the whole project—the Japan Foundation will not accept multiple applications for one project.

### Eligible Projects

Exhibitions that will open between April 1, 2015, and March 31, 2016, and:

- (1) Introduce Japanese art and culture, are planned and executed by a museum or an art institution abroad;
- (2) Introduce Japanese artists and their works in the context of international exhibitions, such as biennials/triennials;
- (3) Are created through artist-in-residence programs and promote the expansion of networks among artists, curators, and researchers in Japan and overseas, and have a clear concept and concrete plan for exhibitions.

### Grant Coverage

Part of the following expenses incurred and paid between April 1, 2015, and March 31, 2016:

- (1) Packing and shipping costs (excluding insurance costs);
- (2) Catalogue production costs (including digital catalogue costs);
- (3) Traveling costs for dispatched or invited artists, curators, and specialists (air fare, train fare and accommodation fees) (excluding costs due to travelling for preliminary research and development)

\*Please note that this program does not cover the production cost of art works, installation costs and artists' fees.

### Number of Grants (Reference)

60 out of 98 applications for FY 2014

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with outside specialists.
- (3) The following projects will be given a relatively higher evaluation:
  - a. Exhibition projects with strong curatorial values that have not yet been staged in the applicants' countries;
  - b. Projects that relate to commemorative cultural events (see p. 3).
- (4) The following projects will be given lower priority:
  - a. Traveling exhibitions that have previously received grants from the Japan Foundation;
  - b. Projects that are primarily part of friendship and goodwill activities between specific organizations such as sister cities, schools or institutions;
  - c. Exhibitions composed mainly of art works of public subscription; and
  - d. Exhibitions organized by hobby groups or associations of such.

### Application Deadline

December 1, 2014

### Notification of Results

April 2015

## 5 Support Program for Translation and Publication on Japan

Application Form: **Q-TPS**  
Section in Charge: **Art and Culture Department**

**This program is designed to provide financial assistance for foreign publishers to translate and/or publish Japan-related books. The grant shall cover part of the translation cost and/or publishing cost (paper cost, plate-making cost, printing cost, binding cost, etc.). By enabling the reduction of the selling price, and thus making books more accessible to the general public, especially books that are difficult to publish commercially, the program aims to promote better understanding of Japanese culture and Japanese studies abroad.**

### Eligibility

Overseas publishers (corporations). Domestic publishers (corporations) may also apply only if there is a written contract/agreement with foreign book distribution companies.

### Eligible Projects

Translation and/or publication project of Japan-related books in the fields of humanities, social sciences, or arts, which fulfill all of the following requirements:

- (1) The translated book must be published between April 1, 2015, and February 28, 2016. However, in the case of an application for only the "translation grant," the publishing deadline is within two years after the completion of the translated manuscript.
- (2) The original book written in Japanese must already be published.
- (3) In principle, translations must be made directly from the original book. (Retranslations of works already translated into another language will only be considered for applications from countries where the number of translators is limited.)
- (4) The copyright arrangements concerning the original book (and retranslated book, if any) must already be completed.
- (5) As for the translation fee, a written contract between the publisher and the translator must already be concluded.
- (6) Projects must not be used for religious or political purposes.

\* The following projects are not eligible:

- (1) Periodicals, special issues, proceedings, exhibition catalogues, guidebooks, pamphlets, language dictionaries and Japanese language teaching materials, etc.;
- (2) Newly written works, or books directly published in a foreign language (not eligible from the Fiscal Year 2013);
- (3) Works not expected to secure wide-distribution, including those to be donated for free;
- (4) Projects for which the translator's fee is paid by royalties; and
- (5) Reprints of works already published.

### Grant Coverage

Part of the following costs incurred and paid between April 1, 2015, and February 28, 2016.

- a) Translation: Translation fee
- b) Publication: Production costs (costs for paper, plate-making, printing, binding, etc. paid to printing companies, etc.)

\* Please note that only the expenses paid after April 1, 2015, are applicable. Any expenses paid before that are not applicable.

\* Applicants may apply for "translation only," "publication only," or "translation and publication."

\* Grant payments will be made after the completion of the project.

\* The average amount of assistance for FY 2014 is 750,000 yen.

\* Editing costs, copyright clearance costs, design layout costs, shipping costs, revising costs, etc., are not applicable.

### Number of Grants (Reference)

30 out of 68 applications for FY 2014

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be conducted after consulting with outside specialists.
- (3) A relatively higher evaluation will be given to the translation and/or publication of the following books:
  - a. A book that is considered to have a wide influence on society; not only limited to researchers but to a wide range of readers in the applicant's country;
  - b. A book by an author who has never been introduced in the applicant's country before; and
  - c. A book of direct translation from a Japanese book in the area where books on Japan are rarely published.

### Application Deadline

November 19, 2014

### Notification of Results

April 2015

### Remarks

Please note that the Japan Foundation will prioritize the titles in the "List of Recommended Works" in determining the amount of the grant. The titles in this list are introduced in the publication "Worth Sharing - A Selection of Japanese Books Recommended for Translation," which is available on the Japan Foundation's website. [https://www.jpff.go.jp/e/culture/media/publish/worth\\_sharing.html](https://www.jpff.go.jp/e/culture/media/publish/worth_sharing.html)

# Japanese-Language Education Overseas

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## 1 Japanese-Language Native Teacher's Salary Support (Domestic Grant)

Application Form: **JN-BW**  
Section in Charge: **Planning and Coordination Section**

**This program provides grants to cover some of the expenses (such as salary, honorarium, travel expenses, etc.) incurred by Japanese language educational institutions in Japan, when employing and dispatching native Japanese language teachers to Japanese language educational institutions in South Asia, with the aim of expanding Japanese language acquisition and education overseas.**

### Eligibility

Organizations/institutions that fulfill all of the following criteria from (1) to (5).

- (1) To be a non-profit organization engaged in Japanese language education and located in Japan
- (2) To be able to dispatch native Japanese language teachers based on requests from local Japanese language educational institutions
  - Native Japanese language teachers refer to Japanese language teachers employed by the applicant institution who are native speakers of the Japanese language, and who fulfill one or more of the following criteria (a) to (c).
    - (a) Those who enrolled in and graduated from Japanese language education courses in university or graduate school (those who minored in Japanese language education are also eligible)
    - (b) Those who have passed the Japanese Language Teaching Competency Test
    - (c) Those who have completed the equivalent of 420 hours of a Japanese language teacher training course
  - Local Japanese language educational institutions refer to institutions that fulfill all of the following criteria (a) to (d).
    - (a) Non-profit Japanese language educational institutions that are located in South Asia
    - (b) Aspire to improve the quality of Japanese language education by employing native Japanese language teachers
    - (c) Able to complete the necessary procedures (including obtaining visa and other documents) for the acceptance of the native Japanese language teacher in the host country
    - (d) Able to provide the necessary support (such as securing accommodations and means of transportation) for the native Japanese language teacher
- (3) To be an institution that is able to complete all the procedures (including obtaining visa and other documents) related to the dispatch and stay of the native Japanese language teacher in the host country
- (4) To be able to manage and pay out appropriately the grant received from the Japan Foundation to native Japanese language teachers in the form of salaries, travel expenses, and insurance.
- (5) To be able to draw up the proper project and accounting reports in the formats stipulated by the Japan Foundation

### Eligible projects

Dispatches that will take place between April 1, 2015 and March 31, 2016 (maximum of one year)

### Grant coverage

The grant will cover the following expenses.

- (1) Salary of the native Japanese language teacher (including social insurance and accommodations)
  - (2) Travel expenses from Japan (domestic travel in Japan, international airfare, domestic travel expenses in the country where the host institution is located)
  - (3) Cost of personal accident insurance for overseas travelers
- \* Expenses other than (1) to (3) listed above are not covered by the grant (such as management expenses incurred by the applicant or host institution, indirect expenses, etc.)

### Selection policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) In addition to (1), a comprehensive evaluation is conducted from the following perspectives for the selection of the grant beneficiary.
  - (a) State of preparation of the applicant and host institutions for dispatch (feasibility, contact system, etc.)
  - (b) Position of Japanese language education in the host institution, motivation, track record, future potential
  - (c) Receiving and support systems for native Japanese language teachers at the host institution



(d) Qualifications, track record, and future potential of the native Japanese language teacher(s) employed

(e) Concrete results expected (number of students, spread of grades/levels of students)

(3) Higher priority is accorded to the support/dispatch for institutions that do not have any native Japanese language teachers.

#### Application deadline

Applications must arrive no later than December 1, 2014.

#### Notification of results

Second half of April 2015

#### Remarks

In principle, teaching posts that are eligible to receive support are limited to the first-time employment/dispatch of teachers who are qualified native Japanese language speakers.

## 2 Overseas Internship Program of Japanese-Language Education

Application Form: **JN-KR**  
Section in Charge: **Planning and Coordination Section**

**This program is intended to support Japanese language education overseas through dispatching student interns who study Japanese language education at universities, etc. in Japan. This program also aims to provide student interns with opportunities to experience the field of Japanese language education overseas.**

#### Eligibility

Japanese universities, etc. which have Japanese language teacher training courses (hereinafter called "collaborating universities").

#### Methods of Implementation

The Japan Foundation and the collaborating universities make a statement of mutual agreement after having discussions about place, time, period, and number of students dispatched as interns.

#### Contents of Support

The Japan Foundation will cover the airfare (discount economy-class fare), living allowance, travel accident insurance cost, etc. Details of support and the means for payment will be decided after the discussions with each collaborating university. From the viewpoint of efficient and effective program implementation, in principle, student interns dispatched for less than 4 weeks have to bear a certain extent of the expenses.

#### Selection policy

(1) See p. 3 for the selection policy common to all programs;

(2) Screening will be made in line with the following criteria:

- a) Role and contents of Japanese language teacher training courses in the collaborating universities (Higher priority will be given to projects that allows student interns to obtain credits);
- b) Training system for student interns in the collaborating universities;
- c) Specific outcome expected;
- d) Ripple effect on diffusion of the Japanese language in the country or region;
- e) Coalitions with host-institutions;

#### Number of Support (Reference)

233 from 50 universities (Applicants: 495 from 51 universities) for FY 2014

#### Application Deadline

December 1, 2014

#### Notification of Results

Late April 2015

## 3 Japanese-Language Education Assistant Program: J-LEAP

Section in Charge: **International Operations Section**

**J-LEAP aims to strengthen and maintain the basic infrastructure of Japanese language education and the understanding of Japan in the U.S. By dispatching Japanese teaching assistants (TAs), J-LEAP endeavors to serve the needs of U.S. K-12 educational institutions seeking to strengthen their Japanese language programs. TAs will engage in Japanese classes with and under the instruction of their supervisors (Japanese-class teachers). TAs will help with creating materials and curriculums, preparing homework and tests, and will also assist or conduct other Japan-related activities at schools and in the community to contribute to a better understanding of Japanese culture and society.**



**Eligibility**

The following individuals are eligible to apply:

- (1) Japanese nationals whose native language is Japanese;
- (2) Individuals under 35 years of age as of April 1, 2015;
- (3) Individuals who have an academic degree equivalent to a diploma from a four-year university or higher, or individuals who have a diploma in Japanese language education (as a major or minor) from a university as of April 1, 2015, or have basic knowledge and skills in Japanese language education, as demonstrated by passing the Japanese-Language Teaching Competency Test or completing a 420-hour Japanese Language Teacher Training Course; or
- (4) Individuals who have a valid Japanese driver's license.

**Duration**

August 2015 to July 2017 (contracts are on a one-year basis, renewable [if mutually agreeable among all parties] once, for a maximum total of two academic years)

**Expenses**

Standard payment (including a duty allowance), round-trip air tickets (discount economy class), housing allowance, vehicle purchase subsidy, material purchase stipend, etc.

**Number of Participants (Reference)**

9 participants for FY 2014

**Remarks**

Application Guideline and the Application Form will be available on the Japan Foundation's website around winter 2014.

**4 Grant Program for Japanese-Language Education Activities**

Application Form: **JN-FK**  
Section in Charge: **Planning and Coordination Section**

**This program aims to support Japanese language education activities by targeting Japanese language teachers and students of Japanese language institutions and organizations, in countries and regions that cannot readily access direct support from the Japan Foundation overseas offices.**

**Eligibility**

Non-profit Japanese language institutions and organizations, including Japanese language teacher associations and academic societies in countries in which there are no Japan Foundation overseas offices. However, organizations are not eligible when national laws restrict receipt of aid from organizations affiliated with governments.

\*Countries which have the Japan Foundation overseas offices (i.e., Korea, China, Indonesia, Thailand, the Philippines, Vietnam, Malaysia, India, Australia, Canada, the U.S., Mexico, Brazil, Italy, the U.K., Spain, Germany, France, Hungary, Russia, and Egypt) are not eligible. All the support will be given via the overseas offices. Please contact the nearest office for available programs (see p. 36-38).

**Eligible projects**

Japanese language education activities carried out by overseas Japanese language institutions and organizations. Examples of eligible projects are given below. Applicants may also submit their original projects or a combination of multiple projects:

- (1) Japanese Language Activities Support Grant:

This grant partially covers the costs related to projects intended to motivate students and stimulate interest in Japanese language education in the local area (e.g., speech/debate contests, presentations).

- (2) Staff Expansion Grant:

This grant partially covers rewards given to Japanese language teachers for up to three years (36 months) when they start a new Japanese language course, increase the number of courses, etc. This grant is given on the condition that the course and posts of Japanese language teachers are continued after the grant from the Japan Foundation ends.

- (3) Teaching Material Purchase Grant:

This grant partially covers the cost of purchasing teaching and supplementary materials needed by Japanese language teachers when conducting Japanese language courses.

- (4) Conference Grant:

This grant partially covers the cost involved in holding seminars, workshops, symposia and training sessions for Japanese language teachers.

- (5) Publication Grant:

This grant partially covers the cost involved in preparing and publishing teaching materials consistent with the local curriculum and needs.

- (6) Other Original Proposals:

This grant partially covers the cost involved in implementing projects planned by the applicant that aim to promote Japanese language education and train Japanese language teachers.

\*The following cases are not eligible for the Program:

- Allowance in kind (buy and send teaching materials, prizes for speech contests)
- Rewards given to existing posts of Japanese language teachers

#### Selection policy

- (1) See p. 3 for the selection policy common to all programs;
- (2) Screening will be made in line with the following criteria:
  - \*Role of applicant in the country and region;
  - \*Specific outcome expected;
  - \*Coalitions with other organizations and groups;
  - \*Ripple effect on diffusion of the Japanese language in the country and region.

#### Number of Grants (Reference)

153 out of 165 applications for FY 2014

#### Application Deadline

December 1, 2014

#### Notification of Results

Late April 2015

## 5 Advanced Training Program for Teachers of the Japanese-Language

Application Form: **NC-AJT**  
Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

**This program is designed for overseas educational organizations whose teacher(s);**

**\*require more advanced expertise and skills as teachers of the Japanese language, and**

**\*have specific challenges they wish to address, or**

**\*have issues they want to resolve in the teaching of the Japanese language (e.g., the development of teaching materials, teaching methods, curriculums, etc.).**

**Applications as a team are accepted to accomplish certain projects. However, only three persons from each team can participate in the program.**

**Both native and non-native speakers of Japanese may apply to this program.**

#### Eligibility

Overseas educational organizations that provide Japanese language education. Applications from individuals will not be accepted. Team applications should be submitted by the team leader's institution.

The following individuals are eligible to participate in the program:

- (1) Individuals who have an employment relationship with the applying organization where it is agreed they will continue working in the aforementioned organization after completing this program. Full-time teachers will be given preference. In the case of a team application, it is not necessary for the members to belong to the same institution of the same country;
- (2) Individuals who have a proficiency in Japanese of Level N1 in the Japanese-Language Proficiency Test, Level 1 of the old JLPT, or their equivalent (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level);
- (3) Individuals with at least five years of experience in teaching the Japanese language as of December 1, 2014 (private lessons not included);
- (4) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the Short-Term Training Program for Foreign Teachers of the Japanese Language) or any other academic institutions in Japan for more than two months during the period from October 2013 to December 1, 2014;
- (5) Individuals between the ages of 30 and 55 as of December 1, 2014;
- (6) Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan (\*Taiwanese are eligible to apply for this program); and
- (7) Individuals in good physical and mental health.

#### Course Venues

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

#### Duration

October 20, 2015–December 17, 2015 (tentative)

#### Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
- (2) For those who have nationality from the countries marked  and  in the table of Appendix 2 (p. 39), the Japan Foundation

will provide the following:

- a) Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
- b) Airport tax, foreign travel tax;
- c) Set amount of in-kind allowances (to cover expenses necessary for participation in the program):
  - \* These expenses are provided to participants who are Japanese nationals and living in the regions above.
  - \* Residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport have to bear these expenses.
  - \* On the occasion of training participation, he/she cannot visit Japan accompanied by family.

#### Description of the Program

Research activities will consist of lectures, one-on-one (or team) guidance and discussion among participants. Program structure will depend on challenges and issues submitted at the time of application. Challenges and issues can relate to a variety of themes; including pedagogic method research, syllabus development and textbook compilation planning. Participants are requested to submit reports on the results of the training within a year after the training is completed. It is hoped that results are ultimately made public and published, in the form of an academic paper, syllabus, or textbook.

In cases where the program requires long-term investigation and work, and where it is recognized that a return visit to Japan will have a significant effect on the results of training, it is possible for applicants to reapply to join the training course the following fiscal year.

#### Number of Participants (Reference)

10 out of 23 applications [7 out of 18 teams] for FY 2014

#### Selection policy

- (1) See p. 3 for the selection policy common to all programs:
- (2) Screens will be made in line with the following criteria:
  - a) Consideration of the importance of Japanese language teaching programs in the candidate's country.
  - b) Candidate's teaching position, influence in and out of the institution
  - c) Candidate's Japanese language proficiency, sufficient academic ability, etc.
- (3) Preference will be given to projects in which the feasibility of the project written in the plan is high. (e.g. Projects already underway related to developing teaching materials and syllabuses.)

#### Application Deadline

December 1, 2014

#### Results Notification

Late April 2015

#### Remarks

Candidates for this program may also simultaneously apply to other programs such as the "Graduate Program in Japanese Language and Culture (Master's Course)" or other "Training Programs for Teachers of the Japanese Language (Long-Term/Short-Term/for Japanese descendants)." However, candidates can only be allowed to participate in one program even if they are successfully accepted to several programs.

## 6 Long-Term Training Program for Foreign Teachers of the Japanese-Language

Application Form: **NC-JT**  
Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

**This program is designed to provide foreign teachers of the Japanese language who are early in their career with an opportunity to improve their Japanese language skills and teaching methodology and to deepen their knowledge of Japan. A training course in the Japanese language and basic teaching methods will be conducted.**

#### Eligibility

Overseas educational organizations that provide Japanese language education. Applications from individuals will not be accepted.

- \* Organizations in China (excluding Hong Kong and Macau) may participate in a separate program conducted ("The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese Language from the People's Republic of China"). Please contact the Japan Foundation, Beijing for details.

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue working in the aforementioned organization after completing this program. Undergraduates and individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals with at least six months and less than five years of experience in teaching the Japanese language as of December 1, 2014 (private lessons not included);
- (3) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation or any

other academic institutions in Japan for more than two months during the period from April 2009 to December 1, 2014;

\* Individuals who have taken the "Special Training Program for young teachers of the Japanese Language from South Asia/East Asia" implemented as part of the "Japan-East Asia Network of Exchange for Students and Youth" (JENESYS) program are able to apply.

- (4) Individuals who have not previously participated in the "Graduate Program in Japanese Language and Culture," "Advanced Training Program for Teachers of the Japanese Language" or "Short-Term Training Program for Teachers of the Japanese Language" by JFJLI, Urawa.
- (5) Individuals who have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test, Level 3 of the old JLPT, or their equivalent at the time of application (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level);
- (6) Individuals who are under the age of 36 as of December 1, 2014;
- (7) Individuals who are nationals of a country that has diplomatic relations with Japan (individuals who complete their compulsory education [elementary and junior high school, nine years] in Japan are ineligible); and  
\* Taiwanese are eligible to apply for this program
- (8) Individuals in good physical and mental health.

#### Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

#### Duration

September 8, 2015–March 4, 2016 (tentative)

#### Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
  - (2) For those who have nationality from the countries marked  and  in the table of Appendix 2 (p. 39), the Japan Foundation will provide the following:
    - a) Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
    - b) Airport tax, foreign travel tax;
    - c) Set amount of in-kind allowances (to cover expenses necessary for participation in the program).
- \* Residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport have to bear these expenses.
- \* On the occasion of training participation, he/she cannot visit Japan accompanied by family.

#### Description of the Program

- (1) Subjects:
  - a. Japanese language classes, with the aim to improve participants' proficiency in the Japanese language to intermediate or advanced level. Participants are also expected to gain the analytic knowledge necessary to teach Japanese. Classes on practical training in speaking, reading comprehension, oral comprehension, grammar and writing of the Japanese language will be held.
  - b. Japanese language teaching methods, with the aim to enable participants to understand the basic teaching methodology, and to improve participants' knowledge and ability as Japanese language teachers.
- (2) Cultural programs (example)  
Field trips, home-stay programs, visits to local schools, cultural demonstrations of calligraphy and other traditional arts, theatre excursions, etc.

#### Number of Participants (Reference)

57 out of 148 applications for FY 2014

#### Selection policy

- (1) See p. 3 for the selection policy common to all programs:
- (2) Screening will be made in line with the following criteria:
  - a) Consideration of importance of Japanese language teaching programs in candidate's country.
  - b) Candidate's teaching position (full-time or part-time), influence in and out of the institution
  - c) Candidate's Japanese language proficiency, teaching experience, studying experience in Japan, etc.

#### Application Deadline

December 1, 2014

#### Results Notification

Late April 2015

#### Remarks

- \* In addition to the above programs, the following training programs are provided. Applications of these programs are not open to the public and participants are decided by the recommendation of the government, the Japan Foundation, and the Japanese diplomatic mission in the participants' countries. Please contact the relevant Japan Foundation overseas office for details.
- "The Intensive Training Program for Secondary School Teachers of the Japanese Language from the Republic of Korea"
  - "The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese Language from the People's Republic of China"

- "The Intensive Training Program for Secondary School Teachers of the Japanese Language from Malaysia"
- "The Intensive Training Program for Secondary School Teachers of the Japanese Language from Thailand"

## 7 Short-Term Training Program for Foreign Teachers of the Japanese-Language

Application Form: **NC-JT**Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

**This program is designed to provide foreign teachers of the Japanese language, who have at least two years of experience in teaching the Japanese language, with an opportunity to improve their Japanese language skills and teaching methodology and to deepen their knowledge of Japan.**

### Eligibility

Overseas educational organizations that provide Japanese language education. Applications from individuals will not be accepted.

\* Organizations in China (excluding Hong Kong and Macau) are not eligible and may participate in a separate program conducted ("The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese Language from the People's Republic of China"). Please contact the Japan Foundation, Beijing for details.

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed they will continue working in the aforementioned organization after completing this program. Undergraduates and individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals with at least two years of experience in teaching the Japanese language as of December 1, 2014 (private lessons not included);
- (3) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Foreign Teachers of the Japanese Language") or any other academic institutions in Japan for more than two months during the period from April 2009 to December 1, 2014;

\* Individuals who have taken the "Special Training Program for young teachers of the Japanese Language from South Asia/East Asia" implemented as part of the "Japan-East Asia Network of Exchange for Students and Youth" (JENESYS) program are able to apply.

\* The recipient of the "Japan Foundation Japanese-Language Institute Director's Award" of "Long-Term Training Program for Foreign Teachers of the Japanese Language" will be exempted from this restriction.

Applicants who fall under this category should attach a copy of the notification received upon being given the Director's Award to the application form.

- (4) Individuals who have a proficiency in Japanese of Level N4 of the Japanese-Language Proficiency Test, Level 3 of the old JLPT, or their equivalent at the time of application (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level);
- (5) Individuals who are under the age of 56 as of December 1, 2014;
- (6) Individuals who are nationals of a country that has diplomatic relations with Japan (individuals who complete their compulsory education [elementary and junior high school, nine years] in Japan are ineligible); and
  - \* Taiwanese are eligible to apply for this program
- (7) Individuals who are in good physical and mental health.

### Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

### Duration

Three courses will take place, two months each. Each course is designed for a different group of candidates. (Please note that the Institute may be obliged to offer a course other than the candidate's desired course.)

- (1) Spring Course (May 12, 2015-July 2, 2015 [tentative]): Designed for teachers engaged in primary and secondary education, who teach younger children.
- (2) Summer Course (July 7, 2015-August 27, 2015 [tentative]): Designed for teachers engaged in higher and adult education, and for teachers engaged in primary and secondary education, who teach younger children.
- (3) Winter Course (January 12, 2016-March 3, 2016 [tentative]): Designed for teachers engaged in higher and adult education.

### Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
- (2) For those who have nationality from the countries marked  and  in the table of Appendix 2 (p. 39), the Japan Foundation will provide the followings:
  - a) Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
  - b) Airport tax, foreign travel tax;
  - c) Set amount of in-kind allowances (to cover expenses necessary for participation in the program);

\* Residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport have to bear these expenses.

\* On the occasion of training participation, he/she cannot visit Japan accompanied with family.

#### Description of the Program

(1) Subjects: Participants will be divided into two groups in accordance with the result of a placement examination to be taken upon arrival in Japan. Each group will follow either course A or B. However, depending on circumstances, it is possible that only one course will be carried out.

Course A: Aims to improve the Japanese language proficiency of participants enabling them to apply their language skills to various situations and topics.

Course B: Aims to improve the Japanese language proficiency of participants so that they are capable of more than daily conversation by acquiring complex linguistic skills (i.e., explanation, description, and argument). In the Japanese language teaching methods class, the participants will take part in practical activities such as "simulated lessons," through which participants will reflect on appropriate teaching methods for the organizations which they belong to.

(Example of total class hours)

	Course A	Course B
Japanese language	75–80 hours	60–65 hours
Japanese language teaching methods	30–35 hours	45–50 hours
Japanese culture and society	10 hours	
Others (Placement examination, Instruction course on computers, etc.)	19–26 hours	

(2) Cultural programs (example): home-stay programs, visits to local schools, demonstrations of calligraphy and other traditional arts, theatre excursions, etc. An optional field trip is planned after the training program.

#### Number of Participants (Reference)

93 out of 307 applications for FY 2014

#### Selection policy

(1) See p. 3 for the selection policy common to all programs:

(2) Screenings will be made in line with the following criteria:

- a) Consideration of importance of Japanese language teaching programs in candidate's country.
- b) Candidate's teaching position (full-time or part-time), influence in and out of the institution
- c) Candidate's Japanese language proficiency, teaching experience, studying experience in Japan, etc.

#### Application Deadline

December 1, 2014

#### Results Notification

Late April 2015

#### Remarks

\* In addition to the above programs, the following training programs are provided. Applications of these programs are not open to public and participants are decided by the recommendation of the government, the Japan Foundation, and the Japanese diplomatic mission in the participants' countries. Please contact the relevant Japan Foundation overseas office for details.

- "The Intensive Training Program for Secondary School Teachers of the Japanese Language from the Republic of Korea"
- "The Intensive Training Program for University Teachers and Secondary School Teachers of the Japanese Language from the People's Republic of China"
- "The Intensive Training Program for Secondary School Teachers of the Japanese Language from Malaysia"
- "The Intensive Training Program for Secondary School Teachers of the Japanese Language from Thailand"

## 8 Training Program for Teachers of the Japanese-Language (for Japanese descendants)

Application Form: **NC-NJT**  
 Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

**This program is designed to help improve Japanese language education for Japanese descendants in Central and South America, through providing their teachers with further knowledge on Japanese language education and honing their skills.**

### Eligibility

Educational organizations for Japanese descendants that carry out Japanese language education in qualified areas (Argentina, Bolivia, Brazil, Chile, Colombia, Cuba, Dominican Republic, Mexico, Paraguay, Peru, Uruguay, Venezuela). Applications from individuals will not be accepted.

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization and it is decided that they will continue working in the aforementioned organization after completing this program;
- (2) Individuals who have a proficiency in Japanese of Level N3 in the Japanese-Language Proficiency Test, Level 2 of the old JLPT, Level 3 of the old JLPT, or their equivalent (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level);
- (3) Individuals with at least one year of experience in teaching the Japanese language as of December 1, 2014 (private lessons not included);
- (4) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Foreign Teachers of the Japanese Language") or any other academic institutions in Japan for more than two months during the period from April 2009 to December 1, 2014;
- (5) Individuals who are under the age of 56 as of December 1, 2014;
- (6) Individuals who are Japanese nationals or a resident of a country in the qualified areas;
- (7) Individuals who are Japanese immigrants or their offspring (in principle, up to the third generations);
- (8) Individuals in good physical and mental health.

### Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

### Duration

January 5, 2016 - March 3, 2016 (tentative)

### Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
  - (2) Round-trip air tickets (discount economy class) to and from the nearest international airport from their home residence, airport tax, foreign travel tax, set amount of in-kind allowances (to cover expenses necessary for participation in the program).
- \*On the occasion of training participation, he/she cannot visit Japan accompanied with family.

### Description of the Program

(1) Subjects:

a. Japanese language teaching methods

This program aims to enable participants to understand the basic teaching methodology, and improve participants' abilities as Japanese language teachers. In the second half of the program, participants will conduct activities to acquire the practical abilities necessary for their classes through simulated lessons, and the abilities to revise the course design desired for their classes, develop teaching materials, etc.

b. Japanese culture and society

Participants will learn about both traditional and contemporary Japanese culture to incorporate the knowledge into their classes or courses. Participants will also gain knowledge on the situation of the study and lives of Japanese descendants in Japan.

c. Japanese language

Participants will improve Japanese language proficiency by organizing their knowledge of the Japanese language, focusing on grammatical study.

(2) Cultural programs (example): field trips, visits to local schools and foreign schools, cultural demonstrations of calligraphy and other traditional arts, etc.

### Number of Participants (Reference)

5 out of 6 applications for FY 2014

### Selection policy

- (1) See p. 3 for the selection policy common to all programs:
- (2) Screenings will be made in line with the following criteria:
  - a) Consideration of importance of Japanese language teaching programs in the candidate's country
  - b) Candidate's teaching position (full-time or part-time), influence in and out of institution



c) Candidate's Japanese language proficiency, teaching experience, studying experience in Japan etc.

#### Application Deadline

December 1, 2014

#### Results Notification

Late April 2015

## 9 Graduate Program in Japanese Language and Culture (Master's Course)

Application Form: **NC-GP**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

**This program is designed to provide teachers of the Japanese language working abroad and government officials who have experience in teaching the Japanese language abroad and are expected to be leaders of the academic world of Japanese language education in their own countries, with an opportunity to obtain a Master's degree in Japanese language education.**

**This graduate program is offered by the following two institutions:**

- (1) The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa)**
- (2) The National Graduate Institute for Policy Studies (GRIPS)**

#### Eligibility

Individuals with a recommendation from a representative of the institution(s) with which the individuals are affiliated.

The following individuals are eligible to apply:

- (1) Teachers of the Japanese language belonging to institutions providing Japanese language education overseas or governmental organizations (e.g., Ministry of Education), or government officials who have taught the Japanese language in the past, can obtain approval from a representative of the institution(s) with which they are affiliated, to participate in the Japan Foundation program;
- (2) Individuals who hold a Bachelor's degree or its equivalent from an accredited university;
- (3) Individuals who have a proficiency in Japanese of Level N1 in the Japanese-Language Proficiency Test, Level 1 of the old JLPT, or their equivalent (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level);
- (4) Individuals with at least two years of experience in teaching the Japanese language as of December 1, 2014 (private lessons and assistant teaching experience not included);
- (5) Individuals who are under the age of 45 as of April 1, 2015;
- (6) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the Short-Term Training Program for Foreign Teachers of the Japanese Language) or any other academic institutions in Japan for more than two months during the period from October 2014 to September 2015;
- (7) Individuals who are nationals of a country that has diplomatic relations with Japan (individuals who complete their compulsory education [elementary and junior high school, nine years] in Japan are ineligible);  
\* Taiwanese are eligible to apply for this program
- (8) Individuals in good physical and mental health; and
- (9) Individuals who are expected to contribute to Japanese language education in their home country after completing the program.

#### Course Venues

The Japan Foundation Japanese-Language Institute, Urawa (Saitama-City, Saitama Prefecture)

For certain coursework: The National Graduate Institute for Policy Studies (GRIPS)

#### Duration

September 2015 - September 2016

#### Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
  - (2) Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence, airport tax, foreign travel tax, set amount of in-kind allowances (to cover expenses necessary for participation in the program).
- \* On the occasion of training participation, he/she cannot visit Japan accompanied with family.

#### Curriculum Contents (example)

- (1) Japanese Language
- (2) Japanese Language Education
- (3) Japanese Society/Culture/Area Study
- (4) Special Theme Research

#### Degree

- (1) Individuals who have successfully completed the required units will be conferred a Master's degree in Japanese Language and Culture by JFJLI, Urawa.



**Number of Participants (Reference)**

4 out of 16 applications for FY 2014

**Selection policy**

- (1) See p. 3 for the selection policy common to all programs:
- (2) Screening will be made in line with the following criteria:
  - a) Consideration of importance of Japanese language teaching programs in the applicant's country.
  - b) Applicant's teaching position, influence in and out of the institution
  - c) Applicant's Japanese language proficiency, sufficient academic ability as a researcher to obtain a Master's degree, etc.
- (3) Preference will be given to applicants from countries and regions where it is difficult to obtain a Master's degree in Japanese Language Education at institutions of higher education (universities, etc.).
- (4) Preference will be given to applicants who have research plans which contribute greatly to the development of Japanese Language Education in their countries and regions.

**Application Deadline**

December 1, 2014

**Notification of Results**

Late April 2015

**Remarks**

- (1) Candidates will be initially screened by their applications and supporting documents. Candidates satisfying the eligibility requirements for the program may be requested to present for an interview and take a written examination. The JFJLI/GRIPS admissions committee will make the final decision. The schedule and venue of interviews has yet to be finalized.
- (2) Candidates for this program may also simultaneously apply to "Training Programs for Teachers of the Japanese Language." However, candidates will only be allowed to participate in one program even if they are successfully accepted to several programs.

## 10 Program for Specialists in Cultural and Academic Fields

Division in Charge: **Educational Training Section, the Japan Foundation Japanese-Language Institute, Kansai**

Application Form: **KC-G**

**This program is designed to provide specialists (researchers, postgraduate students, librarians, museum curators, etc.) who need a good command of the Japanese language to conduct field work and research through an intensive residential training course on the Japanese language.**

[Two-month course]

This course focuses on general Japanese language proficiency and aims to assist participants to improve speaking, hearing, reading, and writing skills. There are also classes aimed to improve Japanese skills necessary to gather and output information for the participants' specialized work/research. The course also includes social events with the Japanese graduate school students, etc.

**Duration**

From June 2015 to August 2015

[Six-month course]

The six-month course is a course where participants work on increasing their level of functional Japanese, and especially the required language abilities for conducting actual specialized work/research. During the training course, participants will independently conduct interviews with specialists in their field as well as plan their own trips to visit related facilities and, as they gather and understand research materials, they will be able to acquire the skills needed to exchange, collect, and report information in Japanese. The participants will need to independently plan their activities with an explicit theme. Participants are required to make a presentation of their accomplishments of their activity and study during their stay in Japan at the end of the course.

**Duration**

From October 2015 to April 2016

**Eligibility**

[Basic requirements common to both courses]

Individuals must fulfill the following to apply:

- (1) Individuals who fulfill A or B and need Japanese language proficiency to smoothly carry out their specialized work and research activities.
  - A. Individuals who fulfill at least one of the following requirements and have an employment relationship with the organization they are currently affiliated with, at the time of participation in the program. It is expected that participants will continue working in the aforementioned affiliated organization after completing this program.

- a. Individuals who carry out research activities as teachers (professors, instructors, teaching assistants, etc.), researchers, etc., at institutions of advanced education, such as universities, research centers, or other research organizations outside Japan.
  - b. Individuals who are engaged in a job of specialized research work in public sector organizations, such as government agencies, think tanks, etc., outside Japan.
  - c. Individuals who are currently employed as full-time librarians by universities, colleges, other institutions of advanced education, academic research institutions, cultural exchange organizations, or public libraries.
  - d. Individuals who are full-time curators of museums outside Japan currently working for international exchange programs that concern Japan.
- B. Individuals who are officially registered as full-time students in a Master's or Doctoral course of a graduate school outside Japan at the time of participation in the program (excluding non-degree students)\* and planning to write their Master's or Doctoral dissertation on a subject related to Japan and need to learn the Japanese language in order to carry out the research necessary to accomplish that purpose.
- (2) Individuals applying for this program must obtain the permission of the representative of their affiliated organization mentioned above.
  - (3) Individuals must be in a field of Japan-related social sciences or humanities.
  - (4) Individuals who have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level).
  - (5) Applicants must not have participated in Teacher Training Programs organized by the Japan Foundation Japanese-Language Institute, Urawa in the last five years as of December 1, 2014.
  - (6) Individuals who have never participated in the "Japanese Language Program for Librarians," "Japanese Language Program for Researchers and Postgraduate Students," or "Japanese Language Program for Specialists (in Cultural and Academic Fields)" organized by the Japan Foundation Japanese-Language Institute, Kansai.
  - (7) Individuals under the age of 40 as of December 1, 2014.
  - (8) Individuals in good physical and mental health.
  - (9) Individuals who are not scheduled to come to Japan for study or training under other programs, at the time of participation in the program.
  - (10) Individuals who are nationals of a country that has diplomatic relations with Japan.
- \*Taiwanese are eligible to apply for this program.
- (11) Individuals who have not received compulsory education in Japan for more than three years.

[The special conditions of a two-month course]

\* On (1) B, concerning undergraduate students of universities and colleges that issue a Master's degree upon graduation, applicants will be considered to fulfill this requirement, if they are in the final year and their age is 22 or older as of December 1, 2014.

[The special conditions of a six-month course]

\* On (1), individuals who have a specific and detailed theme related to Japan in their study or work, and plan to make a presentation on the achievements.

\* On (3), Japanese language study and Japanese language education majors are excluded.

\* On (5), the applicants who have participated in a two-month or four-month program and it will be more than five years since their completion of the program as of December 1, 2014, the application can be considered to fulfill the above eligibility.

#### Course Venue

The Japan Foundation Japanese-Language Institute, Kansai (JFJLI, Kansai) (Tajiri-cho, Sennan-gun, Osaka, Japan)

#### Benefits

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
  - (2) For those who have nationality from the countries marked  in the table of Appendix 2 (p. 39), the Japan Foundation will provide the followings:
    - a) Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
    - b) Airport tax, foreign travel tax;
    - c) Set amount of in-kind allowances (to cover expenses necessary for participation in the program);
- \* Residents in China who hold a BNO or Hong Kong SAR passport, and Macau residents in China who hold a Macau SAR passport have to bear these expenses.
- \* On the occasion of training participation, he/she cannot visit Japan accompanied with family.

#### Number of Participants (Reference)

44 out of 139 applications for FY 2014

- (1) Two-month course: 22 participants
- (2) Six-month course: 22 participants

#### Selection policy

- (1) See p. 3 for the selection policy common to all programs;
- (2) The criteria peculiar to this program is as follows: applicants' needs for Japanese language training and the possibility of improvement in

their language skills, achievements in their specialized fields, expected achievements and ripple effects by participating in this program, possibility of success in their specialized fields.

**Application Deadline**

December 1, 2014

**Notification of Results**

Late April 2015

**Remarks**

- (1) This course is primarily a language course for participants requiring Japanese language proficiency for specialized work and research activities. Professional education in their specific areas of expertise is not included in the curriculum.
- (2) Participants must attend all classes and activities in the curriculum.

# Japanese Studies Overseas and Intellectual Exchange

Contact Details: (1~3) Planning and Coordination Section, Japanese Studies and Intellectual Exchange Dept.

(4~5) Center for Global Partnership

Tel: 03-5369-6069 r\_info@jpf.go.jp

Tel: 03-5369-6072 cgpinfo@jpf.go.jp

## 1 Grant Program for International Exchange by Youth and Community Leaders

Application Form: **RIE-YE**  
Section in Charge: **Japanese Studies and Intellectual Exchange Department**

**This program supports projects by local community groups and youth groups that contribute to revitalizing local communities or lead to develop next generation human resources at the grass-roots level through international collaborative activities.**

### Eligibility

Non-profit organizations in Japan. Applications from individuals will not be accepted.

### Eligible Area

Worldwide excluding the 10 ASEAN countries (Indonesia, Cambodia, Singapore, Thailand, the Philippines, Brunei, Vietnam, Malaysia, Myanmar and Laos)

### Eligible Projects

International dialogue and exchange initiatives where principal participants are either invited from overseas or sent from Japan to other countries, such as international conferences, symposia, seminars and workshops conducted by local groups and non-profit organizations that run community-based social activities, or youth and student organizations. Venues of the activities may be either in Japan or overseas.

\*For arts and cultural projects (e.g., performing arts, lectures, workshops, and demonstrations) implemented overseas by dispatching artists and Japanese culture specialists from Japan, please see p. 8 for "Grant Program for Dispatching Artists and Cultural Specialists."

\*For exchange projects with the 10 ASEAN countries, please see p. 31-32 for the "Grant Program for Enhancing People-to-People Exchanges."

### Duration

Projects must be implemented and completed between April 1, 2015, and March 31, 2016.

### Grant Coverage

Travel costs (round-trip air or ship tickets [discount economy class], domestic transportation costs, per diem and accommodation)

### Number of Grants (Reference)

34 out of 92 applications for FY 2014

### Selection Policy

(1) See p. 3 for the selection policy common to all programs.

(2) Higher priority will be given to projects that meet the following criteria:

a) Projects that meet one of the following two conditions.

- Actively oriented in the local community, or contributes to the local community by disseminating information about the area and revitalizing it.
- Projects with youths as the primary participants.

b) Youth exchange projects where the youths themselves lead in the planning and implementation of events.

c) Projects that show proactive participation from overseas counterparts.

d) Projects from which sustainable relationships among participating organizations are likely to emerge.

(3) Lower priority will be given to the following projects:

a) Projects that request the Japan Foundation to cover the full amount of all expenses (this is because applicants are expected to cover as much of the expenses as possible by themselves as well as to raise funding from other organizations.)

b) Projects based on existing partnerships, such as agreements between universities and sister institution relationships.

c) Projects that are simple observation trips or study/training tour.

### Application Deadline

[1st Round] December 1, 2014

(For projects implemented and completed between April 1, 2015, and March 31, 2016.)

[2nd Round] May 1, 2015

(For projects implemented and completed between August 1, 2015, and March 31, 2016.)

### Notification of Results

[1st Round] Early April 2015

[2nd Round] Early July 2015

## 2 Grant Program for Intellectual Exchange Conferences

Application Form: **RIE-RC**  
Section in Charge: **Japanese Studies and Intellectual Exchange Department**

**This program is designed to strengthen intellectual exchange between Japan and other countries, and to fortify Japan's intellectual contribution to the world by supporting dialogue on regionally or globally-shared issues as well as on key global priorities.**

### Eligibility

Non-profit organizations (e.g., universities, research institutes, NGO/NPOs) in Japan and overseas, excluding the 10 ASEAN countries (Indonesia, Cambodia, Singapore, Thailand, the Philippines, Brunei, Vietnam, Malaysia, Myanmar and Laos) and the U.S. Applications from individuals will not be accepted.

### Eligible Area

Worldwide excluding the 10 ASEAN countries and the U.S.

### Eligible Projects

Projects such as international conferences, symposia, seminars, and workshops.

The theme of the project must fall into either of the following two categories:

- a. Challenges that concern both Japan and other countries and major international issues (e.g., aging population and decreasing birthrate, environment and energy, and cultural diversity and multicultural society). Regarding projects under this category, participants from Japan must play a sufficient role and Japanese organizers must be proactively involved in the planning.
- b. Topics relevant to Japan that contribute to facilitating a greater understanding of Japan overseas, and Japanese bilateral relations with foreign countries (regions).
  - \* Themes that involve the sharing of information and experience gained from the Great East Japan Earthquake, disaster prevention, reconstruction and restoration, and community redevelopment are also eligible.
  - \* For art and cultural projects (e.g., performing arts, lectures, workshops, and demonstrations) implemented overseas by dispatching artists and Japanese culture specialists from Japan, please see p. 8 for the "Grant Program for Dispatching Artists and Cultural Specialists."
  - \* For intellectual exchange projects with the 10 ASEAN countries, please see p. 32-33 for the "Grant Program for Promotion of Cultural Collaboration."
  - \* For Policy-oriented U.S.-Japan Intellectual exchange projects, please see p. 30 for the "CGP Grant Program."

### Duration

Projects must be implemented and completed between April 1, 2015, and March 31, 2016.

### Grant Coverage

- (1) Travel costs (round-trip air tickets [discount economy class], domestic transportation costs, per diem and accommodation)
- (2) Honoraria (for paper presenters, lecturers, interpreters and assistants)
- (3) Other expenses (conference materials, publication of reports, venue and equipment rental, public relations, etc.)

### Number of Grants (Reference)

44 out of 180 applications for FY 2014

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Applications will be assessed and selected from the perspectives below. However, final decisions will be made by comprehensively assessing the theme of the applicant's program, objectives, participating countries, participants, and various other factors, so the criteria below may not have to be completely satisfied.
  - a) Is the program relevant to social interests and would its outcome be beneficial to society?
  - b) Are the participant nations appropriate for the chosen theme and program objectives? (Applicable for programs involving two or multiple countries)
  - c) Are the perspectives and fields of expertise of the participants sufficiently diverse and not limited to a narrow field?
  - d) Does the program encourage the involvement of young participants, and anticipate the formation and expansion of new relational networks?
  - e) Does the program lead to increasing Japan's intellectual international contributions? For instance, does it lead to the utilization of Japan's experience, knowledge or human resources?
- (3) Low priority will be given to:
  - a) Academic societies' conferences that take place periodically, mainly aiming for researchers' exchange within a specific field (excluding Japanese Studies).
  - b) Projects in which total support is sought from the Japan Foundation (the Japan Foundation prefers to share the costs of supporting a project).

c) Programs based on existing partnerships, such as agreements between universities and sister institution relationships.

**Application Deadline**

December 1, 2014

**Notification of Results**

Late April 2015

### 3 Japan Foundation Japanese Studies Fellowship Program

Section in Charge: **Japanese Studies and Intellectual Exchange Department** Application Form: **RJS-FW**

**This program provides preeminent foreign scholars and researchers in the field of Japanese Studies with opportunities to conduct research in Japan, with the aim of supporting them and promoting Japanese Studies overseas. Experts in the fields of natural science, medical science, and engineering are excluded. There are three subcategories as follows.**

**[Scholars and Researchers (Long-Term)]**

**Applicants** Scholars and researchers conducting research related to Japan (comparative research included) in the humanities and social sciences.

**Duration** 2 months (60 days) to 12 months

**[Scholars and Researchers (Short-Term)]**

**Applicants** Scholars and researchers conducting research related to Japan (comparative research included) in the humanities and social sciences, whose projects require them to travel to Japan to carry out research, gather materials, etc., intensively over a short period of time.

**Duration** 21 to 59 days

**[Doctoral Candidates]**

**Applicants** Ph. D. candidates, conducting research related to Japan (comparative research included) in the humanities and social sciences, who, in principle, have completed (or will have completed by the beginning of the fellowship) the necessary coursework, and find it necessary to visit Japan to complete their dissertations.

**Duration** 4 to 14 months (4 to 12 months for U.S. applicants)

**Eligibility**

All of the following criteria must be met:

- (1) Applicant must be a national/permanent resident of a country that has diplomatic relations with Japan.  
\* Taiwanese applicants, including permanent residents of Taiwan, are eligible to apply for "Scholars and Researchers (Long-Term)" or "Doctoral Candidates."
- (2) Previous recipients of a Japan Foundation fellowship, such as the Japanese Studies Fellowship or Abe Fellowship, are eligible to reapply only if, on April 1, 2015, a full three years has elapsed since completing their most recent fellowships. However, previous "Scholars and Researchers (Short-Term)" Fellows are eligible to reapply only if, on April 1, 2015, one full year has elapsed since completing their most recent fellowship.
- (3) Applicants who have been in Japan continuously for more than a year dating back from April 1, 2015, are excluded.
- (4) Applicants must have advanced proficiency in either Japanese or English to research and communicate.
- (5) At the time of submitting an application, an advisor (to provide guidance) must be secured (except for "Scholars and Researchers (Short-Term)").
- (6) Undergraduates, students undertaking a Masters course, basic training in the Japanese language, technical skills and development of Japanese-language teaching materials, as well as training in the fields of art and traditional culture (e.g., tea ceremony, flower arrangement, etc.) are excluded.
- (7) Program duration: shorter or longer periods than shown above are not allowed.

**Benefits**

- (1) Round-trip airfare (discount economy-class, airfare [most direct and economical route])
- (2) Maintenance Allowance and other allowances
- (3) Insurance

**Number of Fellowships (Reference)**

116 out of 442 applications for FY 2014

**Selection Policy**

- (1) See p. 3 for the selection policy common to all programs.
- (2) Applicants who have received the Japan Foundation fellowships twice or more in the past will be given a lower priority.
- (3) Applications from mid-career/younger researchers are especially welcome.
- (4) In selecting applications, some consideration will be given to regional/country/institutional balance.

**Application Deadline**

December 1, 2014 (Applicants who hold U.S. citizenship or permanent residency: November 3, 2014)

**Notification of Results**

Late April 2015

**"Support Program for Organization in Japanese Studies"**

The Japan Foundation also provides support deemed essential for organizations undertaking Japanese studies which have a central role in their respective countries (or organizations expected to be taking on such a role in the future) to strengthen the general basis of Japanese studies and to foster human resources in target countries. Requests can only be made by the Japan Foundation overseas offices, embassies or Consulates-General of Japan. Please contact the nearest of these agencies among to you.

**4 Japan Outreach Initiative (JOI)**Section in Charge: **Center for Global Partnership**

**This program aims to promote understanding and awareness of Japan in regions of the United States with relatively few Japan-related activities or opportunities for exchange. This program also aims to nurture new leaders in the field of grassroots exchange.**

**Participants include Japanese individuals (placed mainly in the southern and midwestern regions of the U.S.) who will become outreach coordinators at organizations with outreach programs, such as Japan-America societies and universities. Coordinators provide information about Japanese culture, society, everyday life, and language in local community settings and organize activities that foster interactions between the United States and Japan.**

**Example of Activities**

- (1) Presentations on Japanese culture and society given to schools, colleges, and the community.
- (2) Organizing or coordinating a Japan Festival based on a Japanese holiday, event, or custom.
- (3) Organizing or coordinating lectures or discussion programs on traditional and /or current Japanese culture and society.
- (4) Facilitating and developing exchange activities between the local community and Japan.

**Eligibility**

Eligible individuals must meet all the following criteria:

- (1) Japanese national;
- (2) have a four-year college degree or higher;
- (3) have a valid driver's license;
- (4) have an excellent command of English to conduct activities;
- (5) have basic computer skills (Word, Excel, etc.);
- (6) be in good physical and mental health as well as be able to live and work in the U.S. throughout the two-year term;
- (7) have interest and motivation to actively participate in international cultural exchanges;
- (8) attend the selection interview and orientation in Japan.

**Duration**

2 years (August 2015 to July 2017)

**Benefits**

A US\$1,280 monthly stipend, round-trip air tickets, housing, etc., are provided.

**Number of Coordinators (Reference)**

5 for FY 2014

**Application Deadline**

January 7, 2015

**Notification of Results**

Late March 2015

**Remarks**

- (1) Additional program details can be found on CGP's website at <http://www.jpf.go.jp/cgp/e/fellow/joi/>. Application materials will be available for download in fall 2014.
- (2) This program is administered jointly by CGP and The Laurasian Institution. All applications and inquiries should be directed to The Laurasian Institution. For further details, please contact:  
 The Laurasian Institution (Tokyo Office)  
 5-5-17 Shimomeguro, Meguro-ku, Tokyo 153-0064 Japan  
 TEL: 03-3712-6176 FAX: 03-3712-8975  
 URL: <http://www.laurasian.org/joi>  
 E-mail: [joi@laurasian.org](mailto:joi@laurasian.org)

**CGP Supports part of the expenses of a wide range of policy-oriented projects jointly conducted by Japanese institutions including non-profit organizations, universities, and think-tanks with U.S. counterparts. These projects explore contemporary issues of global concern or issues common to the U.S. and Japan through dialogue and joint research.**

For U.S.-based 501 (c) (3) institution interested in conducting projects to strengthen U.S.-Japan networks; to explore solutions to global and/or bilateral issues through dialogue; or to foster understanding of Japan in U.S. non-profit organizations in the U.S., please see the CGP New York Office website: <http://www.cgp.org>

### The Japan Foundation Center for Global Partnership

#### MISSION

- To promote collaboration between Japan and the United States with the goal of fulfilling shared global responsibilities and contributing to improvements in the world's welfare.
- To enhance dialogue and interchange between Japanese and U.S. citizens on a wide range of issues, thereby improving bilateral relations.

#### OVERVIEW

The Center for Global Partnership (CGP) was established within the Japan Foundation in April 1991. To carry out its mission, CGP operates grant programs as well as self-initiated projects and fellowships.

Further details regarding CGP's grant program, please see the following websites in English:

CGP Tokyo Office: <http://www.jpf.go.jp/cgp/e/>

CGP New York Office: <http://www.cgp.org>



# Strengthening Cultural Exchange in Asia

Contact Details: Asia Center  
Tel: 03-5369-6025 asiacenter@jpf.go.jp

## 1. "NIHONGO Partners" Program

Section in Charge: Japanese Language Program Section, Asia Center

This program dispatches "NIHONGO Partners" to secondary educational institutions mainly in 10 ASEAN countries in order to support the local Japanese language teachers and students. The "NIHONGO Partners" will support not only the educational activities of the local Japanese teachers but also aim to spread the charms of the Japanese language and cultures through their learning support and cultural activities inside and outside the classroom.

Through local activities and people-to-people exchanges, "NIHONGO Partners" themselves are also expected to deepen their understandings toward the language and cultures of the area or country where they stay, and serve as the bridge between Japan and 10 ASEAN countries in the future.

### Eligibility

Applicants must fulfill the following criteria.

- (1) Eager to understand the objectives of this program and aspire to serve as the bridge between Japan and 10 ASEAN countries
- (2) Must be between 20 and 69 years old, be of Japanese nationality, and be a Japanese native speaker
- (3) Able to engage in everyday conversation in English
- (4) Able to participate in all pre-departure training conducted separately by the Japan Foundation (about one month in duration)
- (5) Able to cooperate with the Japan Foundation on disseminating information about activities and publicize this program using SNS, website, and other media tools
- (6) Mentally and physically healthy

\*The above eligibility criteria may differ according to the target area or country, and the period of dispatch.

### Dispatch Areas

Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, the Philippines, Singapore, Thailand, and Vietnam

### Coverage

Accommodations, travel expenses, return air ticket (discount economy class fares), etc.

\*Please note that the dispatch areas and duration of dispatch are tentative and subject to change.

### Remarks

Once the details are available, the application instructions and application forms will be available on Japan Foundation Asia Center's website.

## 2. Grant Program for Enhancing People-to-People Exchange

Application Form: AC-PP  
Section in Charge: Arts, Culture and Exchange Section, Asia Center

This program aims to support Japanese organizations by providing grants to partially cover expenses of implementing exchange projects at grassroots or regional levels, aiming to expand the base for exchange and to promote understanding and friendship among the people of Asia.

### Eligibility

In principle, non-profit organizations from Japan are eligible.

For ASEAN applicants, grants for those countries operated by the Japan Foundation overseas offices are available. For more information, please contact the Japan Foundation's offices in Indonesia, Malaysia, the Philippines, Thailand, and Vietnam.

### Eligible Projects

Exchange projects at grassroots or regional levels which are implemented in 10 ASEAN countries or in Japan. Both bilateral exchange projects and multilateral exchange projects are eligible, as long as Japanese participants are involved.

### Project Duration

Projects that commence between April 1, 2015 and May 31, 2016. Plans that continue over a year are also eligible for the program, but at a maximum of three years. Applications must be submitted every year.

### Grant Coverage

The following expenses will be partially covered by the grant.

- (1) Travel expenses (international and domestic travel)
- (2) Accommodations
- (3) Venue and equipment hire

#### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) In addition to (1), applications will be screened according but not limited to the following points:
  - (a) Elements of collaboration and cooperation that cross national boundaries
  - (b) Potential for the development into new projects
  - (c) Innovative approach or pioneering elements in the theme and contents
  - (d) Expansion of the bases of grassroots and regional exchange
  - (e) Contribution in developing a foundation for international cultural exchanges by nurturing those who can take the lead in international cultural exchange among Asian countries, and building networks between Japan and Asia

#### Application Deadlines

[First round]: Applications must arrive no later than December 1, 2014 for projects that start between April 1, 2015 and May 31, 2016.

[Second round]: Applications must arrive no later than June 1, 2015 for projects that start between December 1, 2015 and May 31, 2016.

#### Notification of Results

[First round]: April 2015

For projects that are scheduled to start in April 2015, please note that notification of results may be sent after the project has already started.

[Second round]: August 2015

### 3. Grant Program for Promotion of Cultural Collaboration

Application Form: **AC-CC**  
Section in Charge: **Arts, Culture and Exchange Section, Asia Center**

**This program provides grants to partially cover expenses incurred by specialists/specialist organizations in the fields of arts and culture, sports, or intellectual exchange in Asia which aims to conduct collaborative projects such as co-productions, joint researches, and projects to disseminate the results of these collaborative projects. The goal of the grant is to foster an awareness of empathy and coexistence among the people of Asia, including Japan, through collaboration.**

#### Eligibility

Organizations based in 10 ASEAN countries or Japan which aim to implement international collaborative projects between Japan and Asia.

#### Eligible Projects

- (1) Project contents
 

Collaborative projects in 10 ASEAN countries or Japan such as co-production and joint research, and projects to disseminate the results of these collaborative projects, implemented mainly by specialists/specialist organizations in the fields of culture and arts, sports, or intellectual exchange in the target areas. As long as Japanese organizations or individuals are involved, bilateral collaborative projects as well as multilateral projects that involve countries other than the target areas are also eligible.
- (2) Project duration
 

Projects that commence between April 1, 2015 and May 31, 2016. If the need for the project is acknowledged, plans that continue over a year are also eligible for the program but at a maximum of three years. Applications must be submitted every year.

#### Grant Coverage

The grant will provide partial coverage of expenses including travel and accommodation, loan of venue, equipment hire, and interpretation and translation costs. Please refer to the application instructions for more details.

#### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) In addition to (1), applications will be screened according but not limited to the following points:
  - (a) Elements of collaboration and cooperation that cross national boundaries
  - (b) Potential for the development into new projects
  - (c) Innovative approaches or pioneering elements in the themes and contents
  - (d) Outcomes that have a lasting significance within the relevant field, rather than being a one-off event

#### Application Deadlines

[First round]: Applications must arrive no later than December 1, 2014 for projects that start between April 1, 2015 and May 31, 2016.

[Second round]: Applications must arrive no later than June 1, 2015 for projects that start between December 1, 2015 and May 31, 2016.

#### Notification of Results

[First round]: April 2015

For projects that are scheduled to start in April, please note that notification of results may be sent after the project has already started.  
[Second round]: August 2015

## 4. The Asia Center Fellowship Program

Application Form: **AC-FS**  
Section in Charge: **Arts, Culture and Exchange Section, Asia Center**

**This program provides fellowship opportunities for specialists in Asia that are involved in activities such as conducting research, creative work, and building networks and platforms across a wide range of fields including arts and culture, sports, and intellectual exchange. The goal of this program is to promote collaborative and cooperative projects that cross national boundaries as well as to further nurture cultural specialists in Asia.**

### Eligibility

Specialists who are nationals of / permanent residents in Japan or 10 ASEAN countries, and who are engaged in research, creative activities and building networks and platforms in fields such as arts and culture, sports, and intellectual exchange.

Please refer to the application outline attached to the application forms for more details.

### Categories

- (1) Short-term Projects: 21 days to 59 days
- (2) Long-term Projects: 60 days to 12 months

### Project Duration

Projects that start between June 1, 2015 and May 31, 2016.

### Coverage

- (1) Travel expenses: International airfares (discount economy class fares)
- (2) Living and Activity Expenses
- (3) Overseas Travel Insurance

### Selection Policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) In addition to (1), applications will be screened according but not limited to the following points:
  - (a) Elements of collaboration and cooperation that cross national boundaries
  - (b) Potential for spreading the achievements after completion
  - (c) Necessity of residing in the proposed region/community to conduct activities
  - (d) Applicant's sufficient experience and achievements in the relevant field(s) to adequately conduct the proposed activities
  - (e) Contribution to the relevant field(s) and potential of laying the foundation or development into future projects of the relevant field of study.

### Application Deadlines

[First round] (tentative): Applications must arrive no later than December 1, 2014 for projects that start between June 1, 2015 and May 31, 2016.

[Second round] (tentative): Applications must arrive no later than June 1, 2015 for projects that start between December 1, 2015 and May 31, 2016.

### Notification of Results

[First round]: April 2015

[Second round]: October 2015

# Other

## 1 Use of the Name of the Japan Foundation as a Supporter

Application Form: **IC-NS**

Section in Charge: **The section most closely related to the contents of the proposed project (General inquiries: Japan Foundation Communication Center)**

The Japan Foundation supports cultural projects that contribute to the promotion of international cultural exchange, by granting the use of its name as a supporter. Application form (IC-NS) and attachments should be received at least four weeks prior to the beginning date of the proposed project.

## 2 Designated Donations Program

Section in Charge: **Budget and Finance Division**

The Japan Foundation receives donations from domestic corporations and individuals that are intending to support an international cultural exchange project in Japan and overseas, and then provides the amount as a grant for the designated project. Since the Japan Foundation is authorized as a Designated Public Benefit Organization or Tokutei Koeki Zoshin Hojin in Japanese tax laws, the corporations and individuals are eligible to receive tax benefits for their donations.

### Note

- (1) Applicants, projects and grantees need to fulfill prescribed requirements. For details of this program including these requirements, please refer to the guidelines on our website (<http://www.jpf.go.jp/e/about/donation/>), or the Budget and Finance Division can send details by post on request.
- (2) After reading through the guidelines, please contact the Budget and Finance Division directly and confirm the eligibility, requirements, etc., prior to submitting a draft application.
- (3) The acceptability of donations shall be decided after referring to the Screening Committee (consisting of outside specialists).
- (4) The Japan Foundation does not intermediate or canvass organizations to solicit donations to any specific project.

### Deadlines of Draft Application, Application Form and Timing of Notices of Results

[3rd screening round of FY 2014]

Deadline of Draft Application: January 5, 2015

Deadline of Application form: February 2, 2015

Timing of notices of results: Late March 2015

[1st screening round of FY 2015]

Deadline of Draft Application: May 1, 2015

Deadline of Application form: June 1, 2015

Timing of notices of results: Late July 2015

- \* For detailed information about the application deadlines after the second screening round of FY 2015, please contact the Budget and Finance Division.
- \* Draft application must be submitted one month prior to the application deadlines.

## The Japan Foundation Offices

### ◆The Japan Foundation Domestic Offices

(As of September 2014)

#### The Japan Foundation Headquarters

4-4-1 Yotsuya, Shinjuku-ku Tokyo 160-0004, Japan

<http://www.jpf.go.jp/e/> Tel: 81-3-5369-6075 Fax: 81-3-5369-6044 (JFIC)

#### The Japan Foundation Japanese-Language Institute, Urawa

5-6-36 Kita Urawa, Urawa-ku, Saitama city, Saitama 330-0074, Japan

<http://www.jpf.go.jp/e/urawa/> Tel: 81-48-834-1180 Fax: 81-48-834-1170

#### The Japan Foundation Japanese-Language Institute, Kansai

3-14 Rinku Port Kita, Tajiri-cho, Sennan-gun, Osaka 598-0093, Japan

[http://www.jfkc.jp/index\\_en](http://www.jfkc.jp/index_en) Tel: 81-72-490-2600 Fax: 81-72-490-2800

#### Kyoto Office

3rd Floor, Kyoto International Community House 2-1, Torii-cho, Awataguchi, Sakyo-ku Kyoto, 606-8436, Japan

Tel: 81-75-762-1136 Fax: 81-75-762-1137

### Contact Details (within Japan)

\*Prospective applicants outside Japan should contact the nearest Japan Foundation office, or the nearest Embassy or Consulate-General of Japan when there is no regional Japan Foundation office in the country.

#### Arts and Cultural Exchange

Arts and Culture Dept.	Fax: 03-5369-6038	
Planning and Coordination Section	Tel: 03-5369-6026	E-mail: <a href="mailto:Q_planning_coordination@jpf.go.jp">Q_planning_coordination@jpf.go.jp</a>

#### Japanese-Language Education Overseas

Japanese Language Dept.	Fax: 03-5369-6040	E-mail: <a href="mailto:nihongo_info@jpf.go.jp">nihongo_info@jpf.go.jp</a>
Planning and Coordination Section	Tel: 03-5369-6066	
Teachers Training Section	Fax: 048-834-1170	E-mail: <a href="mailto:urawakenshu@jpf.go.jp">urawakenshu@jpf.go.jp</a>
Japanese-Language Institute, Urawa	Tel: 048-834-1181~2	
Educational Training Section	Fax: 072-490-2801	E-mail: <a href="mailto:jpf-kansai@jpf.go.jp">jpf-kansai@jpf.go.jp</a>
Japanese-Language Institute, Kansai	Tel: 072-490-2601~2	

#### Japanese Studies Overseas and Intellectual Exchange

Japanese Studies and Intellectual Exchange Dept.	Fax: 03-5369-6041	
Planning and Coordination Section	Tel: 03-5369-6069	E-mail: <a href="mailto:r_info@jpf.go.jp">r_info@jpf.go.jp</a>
Center for Global Partnership (CGP)	Fax: 03-5369-6042	E-mail: <a href="mailto:cgpinfo@jpf.go.jp">cgpinfo@jpf.go.jp</a>
	Tel: 03-5369-6072	

#### Cultural Exchange in Asia

Asia Center	Fax: 03-5369-6036	E-mail: <a href="mailto:asiacenter@jpf.go.jp">asiacenter@jpf.go.jp</a>
Japanese-Language Section	Tel: 03-5369-6095	E-mail: <a href="mailto:nihongopartners@jpf.go.jp">nihongopartners@jpf.go.jp</a>
Arts, Culture and Exchange Section	Tel: 03-5369-6025	E-mail: <a href="mailto:asiacenter@jpf.go.jp">asiacenter@jpf.go.jp</a>

#### Other

Japan Foundation Communication Center (JFIC)	Fax: 03-5369-6044	E-mail: <a href="mailto:jf-toiawase@jpf.go.jp">jf-toiawase@jpf.go.jp</a>
	Tel: 03-5369-6075	
Financial Affairs Dept.	Fax: 03-5369-6034	E-mail: <a href="mailto:kifu@jpf.go.jp">kifu@jpf.go.jp</a>
Budget and Finance Div	Tel: 03-5369-6054	

## The Japan Foundation Overseas Offices

Korea	The Japan Foundation, Seoul Vertigo Tower 2 & 3F, Yonsei-ro 8-1, Seodaemun-gu, Seoul 120-833, Korea <a href="http://www.jpf.or.kr/">http://www.jpf.or.kr/</a> Enquiry online: <a href="http://www.jpf.or.kr/contact/contact.html">http://www.jpf.or.kr/contact/contact.html</a>	(TEL) 82-2-397-2820 (FAX) 82-2-397-2830
China	The Japan Foundation, Beijing #301, 3F SK Tower Beijing, No. 6 Jia Jianguomenwai Avenue, Chaoyang District, Beijing, 100022, China <a href="http://www.jpfbj.cn/">http://www.jpfbj.cn/</a> E-mail: <a href="mailto:jpfbj@jpfbj.cn">jpfbj@jpfbj.cn</a>	(TEL) 86-10-8567-9511 (FAX) 86-10-8567-9075
Indonesia	The Japan Foundation, Jakarta Summitmas I, 2-3F Jalan Jenderal Sudirman, Kav. 61-62 Jakarta Selatan 12190, Indonesia <a href="http://www.jpf.or.id/">http://www.jpf.or.id/</a> E-mail: <a href="mailto:pkj@jpf.or.id">pkj@jpf.or.id</a>	(TEL) 62-21-520-1266 (FAX) 62-21-525-1750
Thailand	The Japan Foundation, Bangkok Serm-Mit Tower, 10F 159 Sukhumvit 21 (Asoke Road), Bangkok 10110, Thailand <a href="http://www.jfbkk.or.th/">http://www.jfbkk.or.th/</a>	(TEL) 66-2-260-8560~8564 (FAX) 66-2-260-8565
Philippines	The Japan Foundation, Manila 23F, Pacific Star Bldg., Sen. Gil. J. Puyat Avenue, corner Makati Avenue, Makati City, Metro Manila 1226, Philippines <a href="http://www.jfmo.org.ph/">http://www.jfmo.org.ph/</a> E-mail: <a href="mailto:email@jfmo.org.ph">email@jfmo.org.ph</a>	(TEL) 63-2-811-6155~6158 (FAX) 63-2-811-6153
Vietnam	The Japan Foundation Center for Cultural Exchange in Vietnam No. 27 Quang Trung Street, Hoan Kiem District, Hanoi, Vietnam <a href="http://www.jpf.org.vn/">http://www.jpf.org.vn/</a> E-mail: <a href="mailto:jpfhanoi@jpf.org.vn">jpfhanoi@jpf.org.vn</a>	(TEL) 84-4-3944-7419/7420 (FAX) 84-4-3944-7418
Malaysia	The Japan Foundation, Kuala Lumpur 18th Floor, Northpoint Block B, Mid-Valley City, No.1, Medan Syed Putra, 59200, Kuala Lumpur, Malaysia <a href="http://www.jfkl.org.my/">http://www.jfkl.org.my/</a> E-mail: <a href="mailto:jpcc@jfkl.org.my">jpcc@jfkl.org.my</a>	(TEL) 60-3-2284-6228 (FAX) 60-3-2287-5859
India	The Japan Foundation, New Delhi 5-A, Ring Road, Lajpat Nagar-IV, New Delhi, 110024, India <a href="http://www.jfindia.org.in/">http://www.jfindia.org.in/</a> E-mail: <a href="mailto:query@jfindia.org.in">query@jfindia.org.in</a>	(TEL) 91-11-2644-2967/2968 (FAX) 91-11-2644-2969
Australia	The Japan Foundation, Sydney Level 6, 115 Pitt Street, Sydney, NSW 2000, Australia <a href="http://www.jpf.org.au/">http://www.jpf.org.au/</a> The Japan Foundation, Sydney is planning the move to the following address within 2014. Please contact the office prior to submitting applications by telephone or E-mail. The Japan Foundation, Sydney Level 4, Central Park Building, 28 Broadway, Chippendale, NSW 2008, Australia <a href="http://www.jpf.org.au/">http://www.jpf.org.au/</a>	(TEL) 61-2-8239-0055          (TEL) 61-2-8239-0055
Canada	The Japan Foundation, Toronto 131 Bloor Street West, Suite 213 Toronto, Ontario, M5S 1R1, Canada <a href="http://www.jftor.org/">http://www.jftor.org/</a> E-mail: <a href="mailto:info@jftor.org">info@jftor.org</a>	(TEL) 1-416-966-1600 (FAX) 1-416-966-9773

U.S.A.	The Japan Foundation, New York 152 West 57th Street, 17F New York, NY 10019, U.S.A. <a href="http://www.jfny.org/">http://www.jfny.org/</a> E-mail: <a href="mailto:info@jfny.org">info@jfny.org</a>	(TEL) 1-212-489-0299 (FAX) 1-212-489-0409
	The Japan Foundation Center for Global Partnership NY 152 West 57th Street, 17F New York, NY 10019, U.S.A. <a href="http://www.cgp.org/">http://www.cgp.org/</a>	(TEL) 1-212-489-1255 (FAX) 1-212-489-1344
	The Japan Foundation, Los Angeles 5700 Wilshire Boulevard, Suite 100, Los Angeles, CA 90036, U.S.A. <a href="http://www.jflalc.org/">http://www.jflalc.org/</a> E-mail: <a href="mailto:jflainfo@jflalc.org">jflainfo@jflalc.org</a>	(TEL) 1-323-761-7510 (FAX) 1-323-761-7517
Mexico	The Japan Foundation, Mexico Av. Ejército Nacional No. 418, Int. 207, Col. Chapultepec Morales, C.P. 11570, México, D.F., México <a href="http://www.fjmex.org/">http://www.fjmex.org/</a> E-mail: <a href="mailto:fundacionjapon@fjmex.org">fundacionjapon@fjmex.org</a>	(TEL) 52-55-5254-8506 (FAX) 52-55-5254-8521
Brazil	The Japan Foundation, Sao Paulo Avenida Paulista 37, 2º andar Paraíso CEP 01311-902, Sao Paulo, SP, Brasil <a href="http://www.fjsp.org.br/">http://www.fjsp.org.br/</a> E-mail: <a href="mailto:jpn@fjsp.org.br">jpn@fjsp.org.br</a>	(TEL) 55-11-3141-0843/0110 (FAX) 55-11-3266-3562
Italy	Istituto Giapponese di Cultura (The Japan Cultural Institute in Rome (The Japan Foundation)) Via Antonio Gramsci 74, 00197 Roma, Italy <a href="http://www.jfroma.it/">http://www.jfroma.it/</a> E-mail: <a href="mailto:info@jfroma.it">info@jfroma.it</a>	(TEL) 39-06-322-4754/4794 (FAX) 39-06-322-2165
U.K.	The Japan Foundation, London Russell Square House 6F, 10-12 Russell Square, London, WC1B 5EH, United Kingdom <a href="http://www.jpf.org.uk/">http://www.jpf.org.uk/</a> E-mail: <a href="mailto:info@jpf.org.uk">info@jpf.org.uk</a>	(TEL) 44-20-7436-6695 (FAX) 44-20-7323-4888
Spain	The Japan Foundation, Madrid Calle Almagro 5, 4a planta, 28010 Madrid, Spain <a href="http://www.fundacionjapon.es/">http://www.fundacionjapon.es/</a> E-mail: <a href="mailto:info@fundacionjapon.es">info@fundacionjapon.es</a>	(TEL) 34-91-310-1538 (FAX) 34-91-308-7314
Germany	Japanisches Kulturinstitut (The Japan Cultural Institute in Cologne (The Japan Foundation)) Universitätsstrasse 98, 50674 Köln, Germany <a href="http://www.jki.de/">http://www.jki.de/</a> E-mail: <a href="mailto:jfco@jki.de">jfco@jki.de</a>	(TEL) 49-221-9405580 (FAX) 49-221-9405589
France	Maison de la culture du Japon à Paris (The Japan Cultural Institute in Paris (The Japan Foundation)) 101 bis, quai Branly, 75740 Paris Cedex 15, France <a href="http://www.mcjp.fr/">http://www.mcjp.fr/</a> E-mail: <a href="mailto:contact@mcjp.asso.fr">contact@mcjp.asso.fr</a>	(TEL) 33-1-4437-9500 (FAX) 33-1-4437-9515
Hungary	The Japan Foundation, Budapest Oktogon Ház 2F, 1062 Budapest, Aradi utca 8-10, Hungary <a href="http://www.jfbp.org.hu/">http://www.jfbp.org.hu/</a> E-mail: <a href="mailto:info@japanalapitvany.hu">info@japanalapitvany.hu</a>	(TEL) 36-1-214-0775/0776 (FAX) 36-1-214-0778

Russia	The Japanese Culture Department "Japan Foundation" of the All-Russia State Library for Foreign Literature 4th Floor, Nikoloyamskaya Street, 1, Moscow, Russian Federation, 109189 <a href="http://www.jpfmw.ru/">http://www.jpfmw.ru/</a> E-mail: <a href="mailto:info@jpfmw.org">info@jpfmw.org</a>	(TEL) 7-495-626-5583/5585 (FAX) 7-495-626-5568
Egypt	The Japan Foundation, Cairo 5th Floor, Cairo Center Building, 106 Kasr Al-Aini Street, Garden City, Cairo, Arab Republic of Egypt <a href="http://www.jfcairo.org/">http://www.jfcairo.org/</a> E-mail: <a href="mailto:info@jfcairo.org">info@jfcairo.org</a>	(TEL) 20-2-2794-9431/9719 (FAX) 20-2-2794-9085

#### Interchange Association, Japan

Tokyo Headquarters	7th Floor, Aobaroppongi Bldg., 3-16-33, Roppongi, Minato-ku, Tokyo 106-0032 <a href="http://www.koryu.or.jp/">http://www.koryu.or.jp/</a> E-mail: <a href="mailto:iaj_center@koryu.or.jp">iaj_center@koryu.or.jp</a>	(TEL) 81-3-5573-2600 (FAX) 81-3-5573-2601
Taipei office	Tung Tai BLD., 28 Ching Cheng st., Taipei 10547 <a href="http://www.koryu.or.jp/taipei/">http://www.koryu.or.jp/taipei/</a> E-mail: <a href="mailto:info@mail.japan-taipei.org.tw">info@mail.japan-taipei.org.tw</a>	(TEL) 886-2-2713-8000 (FAX) 886-2-2713-8787



Table: List of Applicable Areas and Countries in the Japan Foundation Programs (as of September 2014)

East Asia	People's Republic of China, Japan, Republic of Korea, Mongolia, Taiwan
Southeast Asia	Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Timor-Leste, Vietnam
South Asia	Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, Sri Lanka
Oceania	Australia, Cook Islands, Fiji, Kiribati, Marshall, Micronesia, Nauru, New Zealand, Palau, Papua New Guinea, Samoa, Solomon, Tonga, Tuvalu, Vanuatu
North America	Canada, United States of America
Central America	Antigua and Barbuda, The Bahamas, Barbados, Belize, Costa Rica, Cuba, Dominica, Dominican Republic, El Salvador, Grenada, Guatemala, Haiti, Honduras, Jamaica, Mexico, Nicaragua, Panama, Saint Christopher and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Trinidad and Tobago
South America	Argentina, Bolivia, Brazil, Chile, Colombia, Ecuador, Guyana, Paraguay, Peru, Suriname, Uruguay, Venezuela
Western Europe	Andorra, Austria, Belgium, Cyprus, Denmark, Finland, France, Germany, Greece, Iceland, Ireland, Italy, Liechtenstein, Luxembourg, Malta, Monaco, Netherlands, Norway, Portugal, San Marino, Spain, Sweden, Switzerland, United Kingdom, Vatican
Eastern Europe	Albania, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Bulgaria, Croatia, Czech Republic, Estonia, Georgia, Hungary, Kazakhstan, Kyrgyz Republic, Kosovo, Latvia, Lithuania, Former Yugoslav Republic of Macedonia, Moldova, Montenegro, Poland, Romania, Russia, Serbia, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan
Middle East	Afghanistan, Bahrain, Iran, Iraq, Israel, Jordan, Kuwait, Lebanon, Oman, Palestinian Interim Self-Government Authority, Qatar, Saudi Arabia, Syria, Turkey, United Arab Emirates, Yemen
North Africa	Algeria, Egypt, Libya, Morocco, Sudan, Tunisia
Africa	Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central Africa, Chad, Comoros, Democratic Republic of the Congo, Republic of Congo, Cote d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, The Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, Republic of South Africa, South Sudan, Swaziland, Tanzania, Togo, Uganda, Zambia, Zimbabwe

The country and area where the Japan Foundation will provide round-trip air tickets, airport tax, foreign travel tax and set amount of in-kind allowances, in "Program for Specialists in Cultural and Academic Fields." (p. 23-25):

The country and area where the Japan Foundation will provide round-trip air tickets, airport tax, foreign travel tax and set amount of in-kind allowances, in "Training Program for Foreign Teachers of the Japanese-Language (Advanced/Long-Term/Short-Term)." (p. 16-20):  and

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**The Japan Foundation**

**Program Guidelines**

Fiscal Year 2015

Published by The Japan Foundation

Edited by

Program Planning and Coordination Div., Planning Dept.

The Japan Foundation

4-4-1 Yotsuya, Shinjuku-ku, Tokyo 160-0004, Japan



國際交流基金

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