

2024 日本語スキットコンテスト  
**JAPANESE SKIT CONTEST 2024**  
**Contest Guidelines**  
(As of 5 August 2024)

## 1. THEME

ひみつ

Secret

Contents of the skit must clearly depict this theme and utilise the Japanese language creatively to portray this message across. The theme can be interpreted based on own perspective and understanding.

## 2. ABOUT THE CONTEST

Contest	: The Japanese Skit Contest 2024
Closing Date	: 27 October 2024 (Sunday)
Final Screening	: 23 November 2024 (Saturday)
Platform	: Online and Live Streaming
Organisers	: The Japan Foundation, Kuala Lumpur & the Embassy of Japan in Malaysia

## 3. ELIGIBILITY

Open to Japanese language learners in Malaysia, in a team of not more than ten (10) members including the cast and crew, where each member must fulfil the following criteria:

- 3.1 At least **17 years old as of 23 November 2024** – no restriction on maximum age;
- 3.2 **Currently attending/enrolled in a Japanese language course in Malaysia** at any educational institutions except secondary schools, such as at language centres, colleges, universities, preparatory centres or Japanese cultural clubs and societies;
- 3.3 Non-native Japanese speaker (mother tongue is not Japanese);
- 3.4 Neither parent is a Japanese national/native speaker;
- 3.5 Not a Japanese language teacher; and
- 3.6 Not a professional production crew or filmmaker.

## 4. RULES AND REGULATIONS

### 4.1 Contest Procedures

- (i) Steps to enter:
  - (a) Download the Entry Form from the contest webpage:  
<https://bit.ly/JFKLskit>
  - (b) Complete and get the Entry Form endorsed (digital signature and stamp are acceptable).
  - (c) Record the skit and add English subtitles into the video.
  - (d) Upload the video skit to Google Drive and set as “Anyone with the link can view”.
  - (e) A representative of the team must submit the completed and endorsed Entry Form with the video skit URL link via the Submission Form:  
<https://bit.ly/JFKLskitform>
  - (f) Submission is **until 27 October 2024 (Sunday), latest by 11:59 PM.**

- (ii) **Entry Form must be verified** by any of the following individuals of the institution:
  - (a) Principal; or
  - (b) Head of Department; or
  - (c) Japanese language lecturers/teachers; or
  - (d) Advisor/Coordinator\* or its equivalent of the club/society.  
*\*Must be an administrator, lecturer or teacher (students are not accepted)*
- (iii) The final screening will be conducted **online on 23 November 2024 (Saturday)** to determine the winners.
- (iv) The finalists must attend the online final screening or may risk getting disqualified.
- (v) All cost incurred for participating in this contest such as rental of props, tools or venue shall be borne by the participants.

#### 4.2 Skit Video Requirement

- (i) All entries must be the original works of the eligible participants and no part or component thereof can be copied from any other work or material.
- (ii) Video format must be in MP4 format.
- (iii) The length of the video skit (including opening and credit) **must be no less than 8 minutes and not exceeding 10 minutes**. Any submission that does not adhere to this rule will be automatically disqualified.
- (iv) The skit must feature the participant(s) Japanese language ability, whereby the **participating members will have to display themselves delivering the lines in the video**.
- (v) Voice over is not allowed.
- (vi) Suitable and accurate English subtitle **must** be added to the video, **but it will not be taken for scoring**.

#### 4.3 Copyrights of Video and its Elements

- (i) The video skit must not previously be published.
- (ii) The video skit must not infringe upon the rights of any third party, including, without limitation, copyright, trademark, and rights of publicity and/or privacy.
- (iii) The video skit must be suitable for publication and may not be violent, immoral, offensive, illegal, pornographic, obscene, indecent or similarly inappropriate as deemed solely by the organisers.
- (iv) The video skit must not contain any mention, discussion, logo, trademark, service mark, storefront, trade dress, mascot, photograph, or other image of any business or company. The video may not mention property names or physically identify a property by filming their front sign or some other unique feature or distinguishable architecture.
- (v) **The video skit must not copy, incorporate, or include music or video unless the participant(s) is the lawful copyright owner thereof.**
- (vi) The video skit must not include the likeness of any identifiable persons other than the participant(s), unless participant(s) obtains written permission.
- (vii) The video skit cannot be dangerous or unsafe to make or produce, or include activities that are dangerous, unsafe, or present unreasonable risk of harm to person or property or suggest or imply to any person to undertake any dangerous, unsafe or unduly risky activity as deemed solely by the organisers.
- (viii) The video skit must not in any other way violate the Malaysian Communication and Multimedia Act 1988 or any other applicable laws and regulations. Any video in violation of any of the above requirements and restrictions will be deemed void.

- (ix) By submitting a video skit in the contest, each participant represents and warrants that these requirements have been met. Failure to satisfy these requirements, as determined in organisers' sole and absolute discretion, may disqualify the entries.
- (x) Participants are responsible for obtaining permission to use the picture, image, voice and/ or likeness of any third parties shown in the video. The organisers may request that any such third party sign a waiver and release it before granting any prize.

## **5. RIGHTS IN THE VIDEO**

- 5.1 Each participant, as a condition of participation in the contest, hereby grants the organisers the exclusive, perpetual, worldwide right to edit, adapt, modify, reproduce, publish, distribute, and otherwise use (unless prohibited by applicable law) the video (including all material embodied therein) in any way or in any media now or hereafter known for trade, advertising, promotional, or other purposes as the Organizer determines, in its sole and absolute discretion.
- 5.2 The organizers also reserved the right to publish the images of all participants including the Final Screening session to promote and report the contest on online platforms and printed materials.
- 5.3 By submitting a video to this contest, and as part of the official rules, participant(s) agree to also comply with YouTube's Terms of Use and Privacy Policy set forth at <http://www.youtube.com/t/privacy> as the video will also be made available for public viewing on JFKL official YouTube channel.

## **6. PRIVACY AND PUBLICITY**

The organisers will collect personal data from the participants, and this information may be used for the purposes of administration and publication of the contest and other promotional purposes that benefit the organisers. Unless prohibited by law, participation in the contest constitutes each participant's consent for the organisers to use the participant's personal data for promotional purposes in any media now known or later developed, without payment or consideration to the participants.

## **7. GENERAL RELEASE AND WAIVER OF CLAIMS**

By entering the contest, and/or accepting a prize, each participant (for himself/herself and his/her heirs) hereby releases the organisers and all its respective director, officers, governors, and employees (collectively, the "Releasees") from any and all liability, loss, harm, damage, cost, expense, or claims including, but not limited to, third party claims based on:

- 7.1 Publicity and/or privacy rights, defamation, and intellectual property associated with the participants or winner's participation in the contest, redemption of any prize in connection with the contest, and/or use or misuse of any prize in connection with the contest, including, but not limited to, all reasonable counsel fees and courts costs incurred, property damage, personal injury, and/or death;
- 7.2 Anything related to the production, promotion, or execution of the contest (or participation therein), including preemption, cancellation, or rescheduling; and
- 7.3 Anything that may occur in connection with acceptance and/or use of the prizes or while participating in the contest, even if caused or contributed to by the negligence of Releasees.

## **8. RIGHTS OF THE ORGANISERS**

The organisers reserve the right to:

- 8.1 Cancel the contest should the number of contestants falls below the desired number; majority of the entries infringe on copyrights and/or any of the rules and regulations;
- 8.2 Postpone the competition without prior notice and consultation;

- 8.3 Revise, add or delete any of the rules and regulations of the contest without prior notice;
- 8.4 Make final decision on any disputes arising from the contest; and
- 8.5 Not to award the offered prizes if the organisers, in their sole discretion, deems that an insufficient quantity or quality of eligible entries has been received.

## 9. JUDGING CRITERIA

- 9.1 Entries will be judged by a panel of judges chosen by the organisers. The decisions of the judges on all matters relating to the contest are final, conclusive, and not open to dispute.
- 9.2 Entries that meet all eligibility requirements will be judged according to the following criteria:
  - (i) Relevance to the contest theme “ひみつ”;
  - (ii) Clarity and suitability of Japanese language used; and
  - (iii) Originality and creativity of the story line.

## 10. WINNER SELECTION

- 10.1 Shall there be an overwhelming number of entries; the organisers will hold an initial screening internally. Five (5) videos skits will be chosen for the final screening. The result of the initial screening will be announced in a timely manner after the closing date for submission.
- 10.2 The official judges will view the five (5) finalists’ video skits on **23 November 2023 (Final Screening)** that will be held via online platform (platform to be announced).
- 10.3 During this final screening, the finalists will interact with an interviewer and judges regarding their skit videos.
- 10.4 The official announcement of the contest result will also be posted on The Japan Foundation, Kuala Lumpur’s website, social media platforms, and *Temas Baru* newsletter thereafter.
- 10.5 Each **participant is responsible for monitoring the contest’s official webpage** for any notification or announcement or other communications related to this contest.
- 10.6 If a potential prize winner cannot be reached by the organisers within fifteen (15) days, using the contact information provided at the time of entry, or if the prize is returned as undeliverable, that potential prize winner shall forfeit the prize. If a potential winner fails to comply with these official rules, that potential winner will be disqualified.

## 11. PRIZES AND CERTIFICATE

- 11.1 Prizes will be awarded to the following:
  - (i) 1<sup>st</sup> place to 5<sup>th</sup> place: Certificate of Achievement and prizes.
  - (ii) Certificate of Participation will be given to all participating teams within one (1) month after the final screening concludes.
- 11.2 Each submission will be tied to the registered official competing team. In the event where a submission is declared the winner, it will be the responsibility of the official competing team to distribute the prizes among members.
- 11.3 Prizes may not be awarded if an insufficient number of eligible entries are received.

## 12. ENQUIRIES

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